REGD. OFF: DELHI MILE STONE 78 K.M, G.T, ROAD, N.H-44 VILLAGE JHATTIPUR POST BOX NO. 3, POST OFFICE SAMALKHA, PANIPAT-132103(HARYANA) INDIA

CIN: L17111HR1995PLC032541, ISIN: INE407P01017 SCRIP CODE: 538838, SCRIP ID: ICL, PAN NO. AAACI4596A EMAIL ID: <u>rajpalaggarwal2000@yahoo.com</u>, www.indocotspin.com EMAIL ID: <u>info@indocotspin.com</u>, 9896034879

То,	D	Date: 18 th July, 2023
The Manager,	Company Symbol: ICL	
BSE Limited,	Scrip Code: 538838	
Phiroze Jeejeebhoy Towers,		
Dalal Street, Mumbai,		
Maharashtra 400001		

Sub: Revised Notice of the 29th Annual General Meeting ('AGM') and Annual Report -2022-23

Dear Sir/ Madam,

This is to inform you about the 29th Annual General Meeting ('AGM') of M/s. Indo Cotspin Limited (the 'Company') scheduled to be held on Thursday, August 17, 2023, at 1:00 P.M.(IST) through Video Conference ('VC') / Other Audio-Visual Means ('OAVM'), to transact the business as set forth in the Notice of the AGM.

Pursuant to Regulation 34 and other provisions, as applicable, of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations'), Annual Report for the financial year 2022-23, comprising Notice for the 29th AGM and Audited Financial Results of the Company for the financial year 2022-23 alongwith Auditor's Reports thereon, Director's Report, and other reports required to be annexed thereto, is enclosed herewith.

In compliance with the applicable provisions of the Companies Act, 2013 (the 'Act'), rules made thereunder, Listing Regulations and various circulars issued by the Ministry of Corporate Affairs and SEBI, the Notice convening the 29th AGM along with Annual Report for the financial year 2022-23 is being sent only through emails to all those shareholders whose email addresses are registered with the Company/ Registrar & Share Transfer Agent / Depository Participant(s).

Kindly note that the facility of casting votes by a member using remote e-Voting system before the AGM as well as e-Voting during the AGM will be provided by NSDL. The remote e-Voting facility would be available during the following period:

The remote e-voting period begins on	Saturday, August 12, 2023 at 09:00 A.M. (IST)	
The remote e-voting period end on	Wednesday, August 16, 2023 at 05:00 P.M. (IST)	

You are requested to take the above information and enclosed documents on your record.

You are requested to take the above information

Thanking you,

Yours faithfully, For & on behalf of Indo Cotspin Limited

RAJ PAL AGGARWAL AGGARWAL bate: 2023.07.18 13:01:54 +05'30'

Raj Pal Aggarwal Whole Time Director DIN: 00456189

As Encl:



INDO COTSPIN LIMITED BSE SCRIP CODE-538838-ICL

29TH ANNUAL REPORT F.Y. 2022-2023

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CORPORATE INFORMATION

BOARD OF DIRECTORS

Mr. Bal Kishan Aggarwal Mr. Raj Pal Aggarwal Mr. Arpan Aggarwal Mr. Sanil Aggarwal Ms. Shally Aggarwal Mr. Shubham Singla Chairman cum Managing Director Whole Time Director Whole Time Director Whole Time Director Woman Independent Director Independent Director

Chief Financial Officer

Mr. Vijay Pal

Company secretary and Compliance Officer

Mr. Trigun Sharma

Statutory Auditors

M/s Dinesh Kumar Goel & Co., Chartered Accountants Room No7, Leela Chartbhuj Trust Building Chartered Accountants Geeta Mandir Road, Panipat- 132103 Ph No. 0180 - 4068347

Secretarial Auditors

M/s Vikas Kumar Verma & Associates (Company Secretaries) B-502, 5th Floor, Statesman House 148, Barakhamba Lane, New Delhi-110001

Bankers

Kotal Mahindra Bank Limited

Registrar & Share Transfer Agents

Skyline Financial Services Private Limited

D-153 A, Ist Floor, Okhla Industrial Area, Phase-I, New Delhi-110020 Ph:- 011-40450193 - 97, Fax:- 011-41044923 Email Id : info@skylinerta.com Website : www.skylinerta.com

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Listed at BSE Limited

Demat ISIN Number

INE407P01017

Website

www.indocotspin.com

E-mail id

Rajpalaggarwal2000@yahoo.com

Registered Office

Delhi Mile Stone, 78 K.M., NH-44, G.T. Road, Village Jhattipur, Post Box-3, Post Office Samalkha, Distt. Panipat-132103, Haryana (INDIA)

Corporate Identification Number (CIN)

L17111HR1995PLC032541

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NOTICE

NOTICE is hereby given that the Twenty Ninth (29th) Annual General Meeting of the members of Indo Cotspin Limited will be held on **Thursday, 17th August, 2023 at 01:00 P.M. (IST)** through Video Conferencing ("VC")/Other Audio-Visual means ("OAVM") to transact the following business:

ORDINARY BUSINESS:

ITEM NO. 1- To consider and adopt the Audited Financial Statement of the Company for the financial year ended 31st March, 2023 together with the report of Board of Directors and Auditors thereon:

"RESOLVED THAT the audited financial statements of the Company for the financial year ended 31st March 2023 and the reports of the Board of Directors and Auditors thereon as circulated to the Members, be and are hereby considered and adopted."

SPECIAL BUSINESS:

ITEM NO.2- To Approve the Revision in Remuneration payable to Mr. Sanil Aggarwal. (DIN: 03073407) Whole Time Director of the Company

To Consider, and if thought fit, to pass the following resolution, with or without modification, as a **Special Resolution**

"RESOLVED THAT in supersession of all the earlier resolutions passed for payment of remuneration and pursuant to the provisions of Section 197, 198 and other applicable provisions, if any, of the Companies Act, 2013, (the 'Act') read with Schedule V of the Act and the Rules made thereunder, including any amendment(s), modification(s) or re-enactment(s) thereof for the time being in force, and such other approvals, permissions and sanctions of such authorities, as may be required in this regard and subject to the provisions of the Articles of Association, and based on the recommendation of Nomination and Remuneration Committee and Board of Directors, the consent of the members, be and is hereby accorded for revision in the remuneration of **Mr. Sanil Aggarwal (DIN: 03073407),** Whole Time Director of the Company amounting from INR 40,000/-to **INR. 70,000/- PM.** and the said remuneration be paid in such amount, proportion and manner as may be decided by the Board of Directors of the Company from time to time.

FURTHER RESOLVED THAT the total overall managerial remuneration payable to all the Directors of the Company in any financial year shall be subject to Section 197, 198, Schedule V of the Companies Act, 2013, and any subsequent increase in remuneration beyond the limits as stated herein shall be done by way of passing a special resolution in a general meeting of the members of the Company;

FURTHER RESOLVED THAT any Director or the Key Managerial Personnel of the Company be and is hereby authorized to do all such acts, deeds, matters and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

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ITEM NO.3- To Approve the Revision in Remuneration payable to Mr. Arpan Aggarwal. (DIN: 00456309) Whole Time Director of the Company

To Consider, and if thought fit, to pass the following resolution, with or without modification, as a **Special Resolution**

"RESOLVED THAT in supersession of all the earlier resolutions passed for payment of remuneration and pursuant to the provisions of Section 197, 198 and other applicable provisions, if any, of the Companies Act, 2013, (the 'Act') read with Schedule V of the Act and the Rules made thereunder, including any amendment(s), modification(s) or re-enactment(s) thereof for the time being in force, and such other approvals, permissions and sanctions of such authorities, as may be required in this regard and subject to the provisions of the Articles of Association, and based on the recommendation of Nomination and Remuneration Committee and Board of Directors, the consent of the members, be and is hereby accorded for revision in the remuneration of **Mr. Arpan Aggarwal (DIN: 00456309), Whole Time Director** of the Company amounting from INR 40,000/- to **INR. 70,000/- PM. and** the said remuneration be paid in such amount, proportion and manner as may be decided by the Board of Directors of the Company from time to time

FURTHER RESOLVED THAT, the total overall managerial remuneration payable to all the Directors of the Company in any financial year shall be subject to Section 197, 198, Schedule V of the Companies Act, 2013, and any subsequent increase in remuneration beyond the limits as stated herein shall be done by way of passing a special resolution in a general meeting of the members of the Company;

FURTHER RESOLVED THAT, any Director or the Key Managerial Personnel of the Company be and is hereby authorized to do all such acts, deeds, matters and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

For and on Behalf of the Board For Indo Cotspin Limited

Date: 07th July, 2023 Place: Panipat Sd/-Trigun Sharma Company Secretary and Compliance Officer M No: A61140

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NOTES:

 The Ministry of Corporate Affairs ("MCA") inter-alia vide its General Circular Nos. 14/ 2020 dated April 8, 2020 and 17/2020 dated April 13, 2020, followed by General Circular Nos. 20/2020 dated May 5, 2020, and subsequent circulars issued in this regard, the latest being 10/2022 dated December 28, 2022 (collectively referred to as "MCA Circulars") has permitted the holding of the annual general meeting through Video Conferencing ("VC") or through other audio-visual means ("OAVM"), without the physical presence of the Members at a common venue.

In compliance with the provisions of the Companies Act, 2013 ("the Act"), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") and MCA Circulars, the 29th Annual General Meeting ("Meeting" or "AGM") of the Company is being held through VC / OAVM on Thursday, August 17, 2023, at 01:00 p.m. (IST). The proceedings of the AGM deemed to be conducted at Delhi Mile Stone, 78 K.M., NH-44, G.T. Road, Village Jhattipur, Delhi Post Box-3, Post Office Samalkha, Distt. Panipat-132103, Haryana (India).

2. PURSUANT TO THE PROVISIONS OF THE ACT, A MEMBER ENTITLED TO ATTEND AND VOTE AT THE AGM IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON HIS/HER BEHALF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. SINCE THIS AGM IS BEING HELD PURSUANT TO THE MCA CIRCULARS THROUGH VC OR OAVM, THE REQUIREMENT OF PHYSICAL ATTENDANCE OF MEMBERS HAS BEEN DISPENSED WITH.

ACCORDINGLY, IN TERMS OF THE MCA CIRCULARS, THE FACILITY FOR APPOINTMENT OF PROXIES BY THE MEMBERS WILL NOT BE AVAILABLE FOR THIS AGM AND HENCE THE PROXY FORM, ATTENDANCE SLIP AND ROUTE MAP OF AGM ARE NOT ANNEXED TO THIS NOTICE.

3. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and MCA Circulars dated December 28, 2022, May 05, 2022, December 14, 2021, January 13, 2021, April 08, 2020, April 13, 2020 and May 05, 2020 the Company is providing facility of remote e-voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with National Securities Depository Limited (NSDL) for facilitating voting through electronic means, as the authorized e-Voting's agency. The facility of casting votes by a member using remote e-voting as well as the e-voting system on the date of the AGM will be provided by NSDL.

- 4. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. Pursuant to Regulation 44(6) of Listing Regulations, the Company is also providing a live webcast of the proceedings of the AGM. The Members will be able to view the proceedings on National Securities Depository Limited (NSDL) e-Voting website at https://eservices.nsdl.com. The facility of participation at the AGM through VC/OAVM will be made available to at least 1,000 Members on a first come first served basis as per the MCA Circulars. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, Auditors etc. who are allowed to attend the AGM, without restriction on account of a first come first served basis.
- 5. As per the provisions of Clause 3.A. II. of the General Circular No. 20/ 2020 dated May 5, 2020, the matters of Special Business as appearing at Item Nos. 2 and 3 of the accompanying Notice, are considered to be unavoidable by the Board and hence, forming part of this Notice.
- 6. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of ascertaining the quorum under Section 103 of the Companies Act, 2013.
- 7. The Explanatory Statement according to Section 102 of the Act setting out material facts concerning the business under Item No 6 of the Notice is annexed hereto. The relevant details, pursuant to Regulations 36(3) of the Listing Regulations and Secretarial Standard 2 on General Meetings issued by the Institute of Company Secretaries of India, in respect of Directors seeking appointment/ re-appointment at the AGM are provided as an annexure to the Notice. Requisite declarations have been received from the Directors for seeking appointment.
- 8. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM has been uploaded on the website of the Company at <u>www.indocotspin.com</u>. The Notice can also be accessed from the websites of the Stock Exchange i.e. BSE Limited at <u>www.bseindia.com</u>. The AGM Notice is also disseminated on the website of NSDL (agency for providing the Remote e-Voting facility and e-voting system during the AGM) i.e. <u>www.evotingindia.com</u>.
- 9. In case of joint holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote at the AGM.
- 10. The Securities and Exchange Board of India (SEBI) has mandated the submission of

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Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their DPs with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Company's RTA. You are also requested to update your Bank details by writing to the Company's RTA.

- 11. SEBI Notification No. SEBI/LAD-NRO/GN/2018/24 dated June 08, 2018 and further amendment vide Notification No. SEBI/LAD-NRO/GN/2018/49 dated November 30, 2018 requests for effecting transfer of securities (except in case of transmission or transposition of securities) shall not be processed from April 01, 2019 unless the securities are held in dematerialized form with the depositories. Therefore, shareholders are requested to take action to dematerialize the equity shares of the Company.
- 12. The Register of Directors and Key Managerial Personnel and their shareholding, Register of Contracts or Arrangements in which Directors are interested and other documents referred to in the Notice and explanatory statement, will be available electronically for inspection via a secured platform without any fee by the members during the AGM. All documents referred to in the Notice will also be available for electronic inspection by the Members from the date of circulation of this Notice up to the date of AGM. Members seeking to inspect such documents can send an email to **info@indocotspin.com**
- 13. The Board of Directors of the Company has appointed M/s Vikas Verma & Associates, New Delhi as Scrutinizer to scrutinize the e-voting during the AGM and remote e-voting process in a fair and transparent manner.
- 14. The Register of Members and Share Transfer Books of the Company will remain closed from **Friday**, **11th August**, **2023** to **Thursday**, **17th August**, **2023** (both days inclusive).
- 15. The Scrutinizer shall, immediately after the conclusion of voting at the AGM, first download the votes cast at the AGM and thereafter unblock the votes cast through remote e-voting and shall within 48 hours of conclusion of the AGM shall submit a consolidated Scrutinizer's report of the total votes cast in favor of or against, if any, to the Chairman or any other person authorized by the Chairman, who shall countersign the same and declare the result of the voting forthwith.
- 16. The results along with Scrutinizer's Report, shall be displayed at the Registered Office of the Company and placed on the Company's website at www.indocotspin.com and the website of NSDL immediately after the result is declared. The results shall be simultaneously communicated to the Stock Exchange where the securities of the Company are listed. The resolutions will be deemed to be passed on the date of AGM subject to receipt of the requisite number of votes in favour of the resolutions.

THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING ARE AS UNDER:-

The remote e-voting period begins on 12th August, 2023 at 09:00 A.M. and ends on 16th August, 2023 at 05:00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the record date (cut-off date) i.e. 10th August, 2023, may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being 10th August, 2023.

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-Voting system

<u>A) Login method for e-Voting for Individual shareholders holding securities in demat</u> <u>mode</u>

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Delow.	,
Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode <u>with NSDL.</u>	Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section , this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS Portal" or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp

Login method for Individual shareholders holding securities in demat mode is given below:

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	Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen-digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e- Voting website of NSDL for casting your vote during the remote e-Voting period. Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.
Individual Shareholders holding securities in demat mode with CDSL	Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi /Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then user your existing my easi username & password. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.
	If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option.
	Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e- Voting link available on www.cdslindia.com home page. The

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	system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e- Voting period

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	
e e e e e e e e e e e e e e e e e e e	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 22 55 33

B) Login Method for e-Voting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile.

Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.

A new screen will open. You will have to enter your User ID, your Password/OTP and a

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Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/ with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID
	For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in	16 Digit Beneficiary ID
demat account with CDSL.	For example if your Beneficiary ID is 12************************************
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company
	For example if folio number is 001*** and EVEN is 101456 then user ID is 11456001***

Password details for shareholders other than Individual shareholders are given below:

If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.

If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.

How to retrieve your 'initial password'?

If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.

If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered.

If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:

Click on "Forgot User Details/Password?" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.

Physical User Reset Password?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.

If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address etc.

Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.

After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.

Now, you will have to click on "Login" button.

After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically on NSDL e-Voting system.

How to cast your vote electronically on NSDL e-Voting system?

After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle is in active status.

Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period.

Now you are ready for e-Voting as the Voting page opens.

Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.

Upon confirmation, the message "Vote cast successfully" will be displayed.

You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.

Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to service@vvanda.com with a copy marked to evoting@nsdl.co.in. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by

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clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login<u>.</u>

2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.

3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request to Mr. Abhishek Mishra at evoting@nsdl.co.in

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

- 1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to **info@indocotspincom.**
- 2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to rajpalaggarwal2000@yahoo.com. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. Login method for e-Voting for Individual shareholders holding securities in demat mode.
- 3. Alternatively shareholder/members may send a request to <u>evoting@nsdl.co.in</u> for procuring user id and password for e-voting by providing above mentioned documents.
- 4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and <u>Depository Participants</u>. <u>Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility</u>.

By Order of the Board For Indo Cotspin Limited

Sd/-Trigun Sharma Company Secretary & Compliance Officer M.No.: A61140

Dated: 07th July,2023

Place: Panipat

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EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013:

The following Statement sets out all material facts relating to the Special Business mentioned in the accompanying Notice:

ITEM NO. 2

Mr. Sanil Aggarwal was appointed and designated as Whole Time Director of the Company by the Board at its meeting held on 24th July, 2021 for a period of five years i.e. 24.07.2021 to 23.07.2026.

Further, given Mr. Sanil Aggarwal's vast knowledge and varied experience which is of great value to the Company, the Board of Directors at their Meeting ('BM') held on 07th July, 2023, approved the revision in remuneration payable to Mr. Sanil Aggarwal as Whole time Director of the Company effective from April 01, 2023 on terms and conditions enumerated in the resolution.

It is submitted that the overall remuneration exceeds the limits specified u/s 197 of the Companies Act, 2013. The Members are requested to consider the revision in remuneration of Mr. Sanil Aggarwal, Whole time Director of the Company.

None of the Directors other than Mr. Sanil Aggarwal set forth in Item No. 2 is concerned or interested in the resolution.

The Board recommends the resolution set forth in Item No.2 for the approval of members.

ITEM NO. 3

Mr. Arpan Aggarwal was appointed and designated as Whole Time Director of the Company by the Board at its meeting held on 30th May, 2020 for a period of five years i.e. 30.05.2020 to 29.05.2025.

Further, given Mr. Arpan Aggarwal's vast knowledge and varied experience which is of great value to the Company, the Board of Directors at their Meeting ('BM') held on 07th July, 2023, approved the revision in remuneration payable to Mr. Arpan Aggarwal as Whole time Director of the Company effective from April 01, 2023 on terms and conditions enumerated in the resolution.

It is submitted that, the overall remuneration exceeds the limits specified u/s 197 of the Companies Act, 2013. The Members are requested to consider the revision in remuneration of Mr. Arpan Aggarwal, Whole time Director of the Company.

None of the Directors other than Mr. Arpan Aggarwal set forth in Item No. 3 is concerned or interested in the resolution.

The Board recommends the resolution set forth in Item No.3 for the approval of members.

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INDO COTSPIN LIMITED

Registered office:

Delhi Mile Stone, 78 K.M., NH-44, G.T. Road, Village Jhattipur, Post Box-3, Post Office Samalkha, Distt. Panipat-132103, Haryana (INDIA) Ph. No.: 9896034879 Website: www.indocotspin.com E-mail: Rajpalaggarwal2000@yahoo.com

To, Dear Member,

Kind Attention

You are the shareholder of Equity Shares of Indo Cotspin Limited. We wish to inform that your Company being Listed on Bombay Stock Exchange Limited (BSE) is mandatorily required to comply with circular no. **SEBI/CIR/ISD/1/2010** issued by Securities and Exchange Board of India (SEBI) dated December 23, 2014 directing that the Equity Shares should be held by the owner in Dematerialized mode in order to stabilize the price movements in shares of the Company. Also, holding of shares in demat mode by you, will make your trading transactions convenient andeconomical.

In this regard, we accordingly request you to convert your Physical Shares into Dematerialized Mode. The Company's ISIN is **INE407P01017** and in case of any query, kindly contact our Registrar and Transfer Agent (RTA) Skyline Financial Services Private Limited whose contact details are given below:

1. Email Id: info@skylinerta.com

2. Mobile No: 011-40450193

You are also requested to provide us with self-attested copy of PAN, Mobile/Telephone No. and Email Id for our records.

Thanking You,

By Order of the Board For Indo Cotspin Limited

Date: 07th July,2023 Place: Panipat Sd/-Trigun Sharma Company Secretary M. No. A61140

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DIRECTORS REPORT

To,

The Members of Indo Cotspin Limited

Your Directors have pleasure in presenting the 29th Directors' Report on the Business and Operations of the Company together with the Audited Financial Statements and the Auditors' Report for the financial year ended 31st March, 2023.

1. FINANCIAL PERFORMANCE:

	(In INR)		
Particulars	Financial Year	Financial Year	
	2022-2023	2021-2022	
Revenue from Operations	1321.358	1372.249	
Other Income	32.748	12.269	
Total Revenue	1354.107	1384.519	
Cost of material Consumed	918.457	95785.131	
Purchase of Stock-in-Trade	114.687	167.274	
Change in Inventories of finished goods, stock-in	18.330	(26.537)	
trade and work in progress			
Employee Benefit Expenses	33.441	28.317	
Finance Cost	3.969	0.277	
Depreciation and Amortization Expenses	61.295	48.7687	
Other Expenses	175.964	194.519	
Total Expenses	1326.146	1370.471	
Profit/ (loss) before tax	27.9613	14.0484	
Tax Expenses	2.628	0.196	
Profit for the year	25.332	13.852	
Other Comprehensive Income	-	-	
Total Comprehensive Income/(Loss) for the year	·25.332	13.852	
Earning Per Share (Basic)	0.56	0.28	
Earning Per Share (Diluted)	-	-	

2. (A) STATE OF COMPANY AFFAIRS AND REVIEW OF OPERATIONS:

During the year under review, total revenue of the Company was Rs. **13,54,10,742.77** as against Rs. **13,84,51,962.63** in the previous year. The Company was able to earn a profit after tax of Rs. 25,33,261.38 in the current financial year as against a profit of Rs. 13,85,226.24 in the financial year 2021-22. Your Directors are putting in their best efforts to improve the performance of the Company.

B) CHANGE IN MANAGEMENT

During the period under review Mr. Nitin Nandwani (Membership No: A44756) have resigned from the office of Company Secretary and Compliance Officer of the Company with effect from 31st March, 2023.

3. SHARE CAPITAL

During the year under review, there was no changes it the capital structure of the Company and the Authorized Share Capital of the Company is INR 5,00,00,000 (Indian Rupees Five Crores Only) divided into 50,00,000 (Fifty Lacs) Equity Shares of INR 10/- each

Further, the Paid-up Share Capital of the Company is INR 4,20,05,000 (Indian Rupees Four Crore Twenty Lakhs Five Thousand Only) divided into 42,00,500 (Forty-Two Lacs Five Hundred) Equity Shares of INR 10/- each.

4. DEPOSITS:

During the period under review, your Company has not accepted any deposits, falling within the meaning of Section 73 of the Companies Act, 2013 and the Companies (Acceptance of Deposits) Rules, 2014.

5. <u>DIVIDEND:</u>

The Board of Directors has not recommended any dividend for the financial year ended on 31st March, 2023. Since, the Board has considered it financially prudent in the long-term interest of the Company to re- invest the profits into the business of the Company to build a strong reserve base and to grow the business of the Company.

6. <u>TRANSFER OF UNCLAIMED DIVIDEND TO INVESTOR EDUCATION AND PROTECTION</u> <u>FUND:</u>

The provisions of Section 125(2) of the Companies Act, 2013 do not apply as there was no dividend declared and paid last year.

7. AMOUNTS, IF ANY, WHICH IT PROPOSES TO CARRY TO ANY RESERVES:

The Board of Directors have not proposed to transfer any amount to General Reserves of the Company.

8. REVISION OF FINANCIAL STATEMENT, IF ANY:

There was no revision in the financial statements of the Company.

9. DIRECTORS & KEY MANAGERIAL PERSONNEL:

Board of Directors

DIN No / PAN	Name of Director	Designation	Date of Appointment	Date of Resignation
00456189	Raj Pal Aggarwal	Whole Time Director	08/02/1995	NA
00456219	Bal Kishan Aggarwal	Managing Director	01/10/2015	NA

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00456309	Arpan Aggarwal	Whole Time Director	30/05/2020	NA
03073407	Sanil Aggarwal	Whole Time Director	24/07/2021	NA
08390196	Shubham Singla	Independent Director	25/03/2019	NA
08392797	Shally Aggarwal	Women Independent Director	25/03/2019	NA

Key Managerial Personnel

In terms of Section 203 of the Act, the following were designated as director or/and Key Managerial Personnel of your Company by the Board during the year:

Mr. Nitin Nandwani- Company Secretary and Compliance Officer* Mr. Vijay Pal- Chief Financial Officer

(*Note: Mr. Nandwani resigned from the post of company secretary and compliance officer with effect from 31st March, 2023 and Ms. Chhavi Agrawal was appointed as company secretary and compliance officer with effect from 03rd May, 2023.

Then, Ms. Chhavi Agrawal resigned as such from 06th May, 2023 and consequently Mr. Trigun Sharma was appointed as such with effect from 06th May, 2023).

Woman Director

In terms of the provisions of Section 149 of the Companies Act, 2013, a company shall have at least one Woman Director on the Board of the Company. The Company has appointed Ms. Shally Aggarwal, as a Woman Director on the Board of the Company.

10. NUMBER OF MEETINGS OF THE BOARD OF DIRECTORS

During the Financial Year under review, 05 (Fifth) meetings of the Board of Directors were held. The dates on which the said meetings were held:

- 1. 15th May, 2022;
- 2. 29th July, 2022;
- 3. 29th October, 2022;
- 4. 30th November, 2022;
- 5. 24th January,2023

The intervening gap between the Meetings was within the period prescribed under the SEBI (LODR) Regulations, 2015 and Companies Act, 2013.

S.No.	Name of Director	Designation	No. of Board	No. of	No. of Mosting in
			Meeting eligible to	Meetings attended	Meeting in which
			attend		absent
1	Raj Pal Aggarwal	Whole time Director	5	5	0
2	Bal Kishan Aggarwal	Managing	5	5	0

		Director				
3	Arpan Aggarwal	Whole time	5	5	0	
		Director				
4	Sanil Aggarwal	Whole time	5	5	0	
		Director				
5	Shubham Singla	Independent	5	5	0	
		Director				
6	Shally Aggarwal	Women	5	5	0	
		Independent				
		Director				

11. SEPARATE MEETING OF INDEPENDENT DIRECTORS.

Independent Directors of the Company held their Separate meeting under Regulation 25(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Schedule IV of Companies Act, 2013 on <u>Saturday, 25th March, 2023</u> at the registered office of the Company at 505 Churchgate Chambers, 5 New Marine Lines, Mumbai City, Maharashtra - 400020, India, to evaluate the performances.

12.<u>MATERIAL CHANGES AND COMMITMENTS AFFECTING FINANCIAL POSITION OF THE</u> <u>COMPANY</u>

During the period under review, there were no material changes occurred affecting the financial position of the company.

13. <u>PARTICULARS OF LOANS, GUARANTEES OR INVESTMENTS MADE U/S 186 OF THE</u> <u>COMPANIES ACT, 2013:</u>

The particulars of loans, guarantees and investment wherever required, have been disclosed in the financial statement, which also form part of this report.

14. INTERNAL FINANCIAL CONTROL SYSTEMS AND THEIR ADEQUACY :-

According to Section 134(5) (e) of the Companies Act, 2013, the term "Internal Financial Control (IFC)" means the policies and procedures adopted by the Company for ensuring the orderly and efficient conduct of its business, including adherence to the company's policies, safeguarding of its assets, prevention and detection of frauds and errors, accuracy and completeness of the accounting records and timely preparation of reliable financial information. The company has a well-placed, proper and adequate Internal Financial Control System which ensures that all the assets are safeguarded and protected and that the transactions are authorized recorded and reported correctly. To further strengthen the internal control process, the company has developed the very comprehensive compliance management tool to drill down the responsibility of the compliance from the top management to executive level.

The compliance relating to Internal Financial controls have been duly certified by the statutory auditors.

15. CORPORATE SOCIAL RESPONSIBILITY (CSR) :-

Pursuant to the provisions of <u>Section 135</u> of the Companies Act, 2013, every company having <u>Net Worth of Rupees Five Hundred Crore or More</u>, or <u>Turnover of Rupees One</u> <u>Thousand Crore or More</u> or a <u>Net Profit of Rupees Five Crore or More</u> during any

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financial year shall constitute a Corporate Social Responsibility Committee of the Board and shall formulate a Corporate Social Responsibility Policy. Therefore, Provisions of Corporate Social Responsibility are not applicable on the Company and Company has not developed and implemented any Corporate Social Responsibility Initiatives as provisions of <u>Section</u> 135(1) of the Companies Act, 2013 read with <u>Companies (Corporate Social Responsibility Policy) Rules, 2014</u>.

16. <u>CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION AND FOREIGN EXCHANGE</u> <u>EARNINGS AND OUTGO :-</u>

The particulars as prescribed under Sub-section (3) (m) of Section 134 of the companies act, 2013 read with Rule 8(3) of Companies (Accounts) Rules, 2014 are annexed herewith at **"Annexure - I**".

17. DECLARATION BY AN INDEPENDENT DIRECTOR(S) AND RE- APPOINTMENT, IF ANY :-

All Independent Directors of the Company have given declaration to the Company under **Section 149(7) read with Schedule IV** of the Companies Act, 2013, that they meet the criteria of independence as provided in the **Sub-section 6 of Section 149** of the Act and also under the SEBI (Listing Obligation and Disclosure Requirements) Regulation, 2015. In the opinion of the Board, the Independent Directors of the Company possess necessary expertise, integrity and experience.

None of the Independent Director on the Board of the Company serve as an Independent Director in more than **seven (7) Listed Companies** nor holds the position of Whole time Director in any Listed Company. Independent Directors of the Company have been appointed in accordance with the applicable provisions of the Companies Act, 2013 ("Act") read with relevant rules.

18. BOARD EVALUATION :-

The Board of Directors has carried out an annual evaluation of its own performance, board committees and individual directors pursuant to the provisions of the Act and the corporate governance requirements as prescribed by Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations 2015 ("SEBI Listing Regulations").

The performance of the board was evaluated by the Board after seeking inputs from all the directors on the basis of the criteria such as the board composition and structure, effectiveness of board processes, information and functioning, etc.

The performance of the committees was evaluated by the Board after seeking inputs from the committee members on the basis of the criteria such as the composition of committees, effectiveness of committee meetings, etc.

The Board and the Nomination and Remuneration Committee reviewed the performance of the individual directors on the basis of the criteria such as the contribution of the individual director to the Board and Committee meetings like preparedness on the issues to be discussed, meaningful and constructive contribution and inputs in meetings, etc. In addition, the chairman was also evaluated on the key aspects of his role.

In a separate meeting of independent directors, performance of non-independent directors, performance of the board as a whole and performance of the chairman was evaluated, taking into account the views of executive directors and non-executive directors. The same was

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discussed in the board meeting that followed the meeting of the independent directors, at which the performance of the board, its committees and individual directors was also discussed. Performance evaluation of independent directors was done by the entire board, excluding the independent director being evaluated.

19. RATIO OF REMUNERATION TO EACH DIRECTOR :-

The information required under section 1970f the Companies Act, 2013 read with Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 in respect of Directors/ employees of your company is set out in **Annexure-II** to this Report.

20. COMMITTEES OF THE BOARD AND OTHER COMMITTEES :-

Currently, the Board has following committees:-

- Audit Committee;
- Nomination & Remuneration Committee;

* <u>Audit Committees:</u>

The Audit Committee of the Company is constituted/re-constituted in line with the provisions of <u>Section 177 of the Companies Act, 2013</u> and other applicable laws. The Audit Committee comprises of majority of the Independent Directors. All the members of the Committee have experience in financial matters. The Audit Committee is constituted in line to monitor and provide effective supervision of the management's financial reporting process, to ensure accurate and timely disclosures, with the highest level of transparency, integrity, and quality of Financial Reporting. The details of the composition of the committee are set out in the following table:-

S.No.	Name	Status	Designation
1.	Mr. Shubham Singla	Independent Director	Chairman
2.	Ms. Shally Aggarwal	Independent Director	Member
3.	Mr. Rajpal Aggarwal	Executive Director	Member

During the Year under review 04 (Four) meetings of the Audit Committee were convened and held. The dates on which the said meetings were held:

15th May, 2022
 29th July, 2022
 29th October, 2022
 24th January, 2023

S.No.	Name of the Members	Designation	No. of Audit Committee Meetings attended during the year
1.	Mr. Shubham Singla	Chairman and Independent Director	4
2.	Ms. Shally Aggarwal	Member and Independent Director	4
3.	Mr. Rajpal Aggarwal	Member and Executive Director	4

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During the year, all recommendations of the audit committee were approved by the Board of Directors.

* Nomination & Remuneration Committee:

The Nomination and Remuneration Committee of the Company is constituted/reconstituted in line with the provisions of <u>Section 178 of the Companies Act, 2013</u>. The Nomination and Remuneration Committee recommends the appointment of Directors and remuneration of such Directors. The level and structure of appointment and remuneration of all Key Managerial personnel and Senior Management Personnel of the Company, as per the Remuneration Policy, is also overseen by this Committee.

Our Company has constituted a nomination and remuneration committee ("Nomination and Remuneration Committee"). The details of the composition of the Committee are set out in the following table:

S.No.	Name	Status	Designation
1.	Mr. Shubham Singla	Independent Director	Chairman
2.	Ms. Shally Aggarwal	Independent Director	Member
3.	Mr. Rajpal Aggarwal	Executive Director	Member

During the Financial Year under review **02 (Two)** meetings of the Nomination and Remuneration Committee were convened and held. The dates on which the said meetings were held:

1. 08th October, 2022 2. 25th March, 2023

S.No.	Name of the Members	Designation	No. of Nomination and Remuneration Committee Meetings attended during the year
1.	Mr. Shubham Singla	Chairman and Independent Director	2
2.	Ms. Shally Aggarwal	Member and Independent Director	2
3.	Mr. Rajpal Aggarwal	Member and Executive Director	2

Stakeholder Relationship Committee:

In compliance with the requirements of the Corporate Governance under the Listing Agreement with the Stock Exchange and the provisions of section 178 of the Companies Act, 2013, the Company has constituted an "Stakeholders Relationship Committee" to specifically look into shareholder issues including share transfer, transmission, re-materialization, issue of duplicate share certificates and redressing of shareholder complaints like non-receipt of balance sheet, other related activities in physical mode besides taking note of beneficial owner position under demat mode, declared dividend etc.

Composition of Committee:

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S.No. Name		Status	Designation	
1.	Ms. Shally Aggarwal	Independent Director	Chairman	
2.	Mr. Shubham Singla	Independent Director	Member	
3.	Mr. Rajpal Aggarwal	Executive Director	Member	

During the Financial Year under review **02 (Two)** meetings of the Nomination and Remuneration Committee were convened and held. The dates on which the said meetings were held:

1. 09th October, 2022 2. 27th March, 2023

S.No.	Name of the Members	Designation	No. of Nomination and Remuneration Committee Meetings attended during the year
1.	Ms. Shally Aggarwal	Chairman and Independent	2
2.	Mr. Shubham Singla	Director Member and Non-Executive	2
		Director	
3.	Mr. Rajpal Aggarwal	Member and Executive Director	2

21. POLICY ON DIRECTORS' APPOINTMENT AND REMUNERATION AND OTHER DETAILS :-

The Nomination & Remuneration Committee of Directors have approved a Policy for Selection, Appointment, Remuneration and determine Directors' Independence of Directors which interalia requires that composition of remuneration is reasonable and sufficient to attract, retain and motivate Directors, KMP and senior management employees and the Directors appointed shall be of high integrity with relevant expertise and experience so as to have diverse Board and the Policy also lays down the positive attributes/criteria while recommending the candidature for the appointment as Director.

Nomination & Remuneration Policy is uploaded on the website of the Company i.e. at <u>www.indocotspin.com</u>.

22. RISK MANAGEMENT :-

Pursuant to Section 134(3) (n) of the Companies Act, 2013, the Company has developed and implement the Risk Management Policy for the Company including identification therein of elements of risk, if any, which is in the opinion of the Board may threaten the existence of the Company. These are discussed at the meeting of the Audit Committee and the Board of Directors of the Company.

At present the Company has not identified any element of risk which may threaten the existence of the Company.

23. PARTICULARS OF CONTRACTS OR ARRANGEMENTS MADE WITH RELATED PARTIES :-

During the year under review, the Company has entered into related party transactions falling under <u>sub section (1) of Section 188</u> of the Companies Act, 2013. Form for disclosure of particulars of contracts/arrangements as required <u>under clause (h) of sub-section (3) of section 134</u> of the Act read with <u>Rule 8(2) of the Companies (Accounts) Rules, 2014</u> is provided in the Board Report in the form AOC- 2 as "<u>ANNEXURE - III</u>".

24. NO FRAUDS REPORTED BY STATUTORY AUDITORS:-

During the Financial Year 2022-23, the Auditors have not reported any matter under <u>section</u> **143(12)** of the Companies Act, 2013, therefore no detail is required to be disclosed under **section 134(3) (ca)** of the Companies Act, 2013.

25. SUBSIDIARIES, JOINT VENTURES AND ASSOCIATE COMPANIES:-

During the year under review, the Company does not have any Subsidiary, Joint Venture or Associate Company hence provisions of **Section 129(3)** of the Companies Act, 2013 relating to preparation of consolidated financial statements are not applicable.

26. MECHANISM / WHISTLE BLOWER POLICY

Pursuant to **Section 177(9) and (10)** of the Companies Act, 2013, and Regulation 22 of the SEBI (Listing Obligation and Disclosure Requirement) Regulation, 2015, the Company has formulated Whistle Blower Policy for vigil mechanism of Directors and employees to report to the management about the unethical behavior, fraud or violation of Company's code of conduct. The mechanism provides for adequate safeguards against victimization of employees and Directors who use such mechanism and makes provision for direct access to the chairman of the Audit Committee in exceptional cases. The policy of vigil mechanism is available on the Company's website at www.indocotspin.com.

27. DETAILS OF SIGNIFICANT AND MATERIAL ORDERS PASSED BY THE REGULATORS OR COURTS OR TRIBUNALS IMPACTING THE GOING CONCERN STATUS AND COMPANY'S OPERATIONS IN FUTURE :-

During the period under review, no material orders have been passed by the regulators or courts or tribunals impacting the going concern status and company's operations in future.

28. DIRECTORS' RESPONSIBILITY STATEMENT :-

Pursuant to the requirement under <u>Section 134 (5)</u> of the Companies Act, 2013, with respect to Directors Responsibilities Statement, it is hereby confirmed:

- (a) That in the preparation of the annual accounts for the financial year ended 31st March, 2022 the applicable accounting standards had been followed along with proper explanation relating to material departures;
- (b) That the directors had selected such accounting policies and applied them consistently and made judgments and estimates that were reasonable and prudent so as to give a true and fair

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view of the state of affairs of the company at the end of the financial year and of the profit or loss of the company for the year review;

- **a.** That the directors had taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of Companies Act, 2013 for safeguarding the assets of the company and for preventing and detecting fraud and other irregularities;
- (c) That the directors had prepared the annual accounts for the financial year ended 31st March, 2022 on a going concern basis;
- (d) That the directors had laid down internal financial controls to be followed by the company and that such internal financial controls are adequate and were operating effectively and
- (e) That the directors had devised proper system to ensure compliance with the provisions of all applicable laws and that such system were adequate and operating effectively.

29.AUDITORS & AUDITORS' REPORT :-

Discrete Statutory auditors

Pursuant to the provisions of Section 139 of the Act and the rules framed thereafter, **M/s Dinesh Kumar Goel & Co**., Chartered Accountants, were appointed as statutory auditors of the Company till the Annual General Meeting (AGM) to be held in the year 2026.

Cost auditor

Since the Company is engaged in the providing Textile Manufacturing Activities and rendering of such services are not covered under the Notifications dated 31st December 2014 issued by the Central Government to amend the Companies (Cost Records and Audit) Rules, 2014, no Cost Auditor has been appointed by the Company.

Pursuant to <u>Section 148</u> of the Companies Act 2013 read with the Companies (Cost Records and Audit) Rules, 2014, maintenance of cost records and appointment of Cost Auditors are not applicable on your Company. and requirement of cost audit is not applicable.

Decretarial Auditor

Pursuant to the provisions of <u>Section 204</u> of the Companies Act, 2013 and <u>Rule 9</u> of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, the Board of Directors appointed <u>M/s. Vikas Verma & Associates, Company Secretaries</u>, having its registered office at <u>B-502, Statesman House, 148, Barakhamba Road, New Delhi – 110001</u> as Secretarial Auditor for the year <u>2022-2023</u>. The Report of the Secretarial Audit is annexed herewith as "<u>ANNEXURE –</u><u>IV</u>" The said Secretarial Audit Report does not contain any qualification, reservations, adverse remarks and disclaimer.

Description: Internal Auditor

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Pursuant to the provision of <u>Section 138(1)</u> of the companies Act, 2013 read with <u>Rule 13 of the</u> <u>Companies (Accounts) Rules, 2014</u>, and other applicable provisions of the act, the Board of Directors appointed <u>M/s R.S. Gahlyan & Associates., Chartered Accountants (FRN: 018972N)</u> as an Internal Auditor of the Company from the financial year <u>2022-2023</u> to <u>2025-26</u> in Board Meeting held on <u>02nd May, 2023</u>.

30. LISTING OF SECURITIES:-

The Company is listed on the BSE Limited and is regular in paying the annual listing fee to the stock exchange.

31. SECRETARIAL STANDARDS :-

Pursuant to the provisions of **Section 118** of the Companies Act, 2013, the Company has complied with the applicable provisions of the Secretarial Standards issued by the Institute of Company Secretaries of India and notified by Ministry of Corporate Affairs.

32. EXTRACT OF ANNUAL RETURN:-

As required pursuant to <u>Section 92(3)</u> of the Companies Act, 2013 and <u>rule 12(1) of the</u> <u>Companies (Management and Administration) Rules, 2014</u>, an annual return is uploaded on website of the Company <u>www.indocotspin.com</u>.

33. FAMILIARISATION PROGRAMMES:-

The Company familiarizes its Independent Directors on their appointment as such on the Board with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, etc. through familiarization programme. The Company also conducts orientation programme upon induction of new Directors, as well as other initiatives to update the Directors on a continuing basis. The familiarization programme for Independent Directors is disclosed on the Company's website <u>www.indocotspin.com</u>.

34. MANAGEMENT DISCUSSION AND ANALYSIS REPORT :-

The Management's Discussion and Analysis Report for the year under review, as stipulated under **regulation 34 (3)** and **Part B of schedule V of the SEBI (Listing Obligation and Disclosure Requirement) Regulation, 2015** is annexed to this Annual Report as "<u>ANNEXURE – V</u>".

35.CORPORATE GOVERNANCE :-

As per **Regulation 15(2) of SEBI (Listing Obligation and Disclosure Requirement) Regulations, 2015**, compliance with the Corporate Governance provisions as specified in **regulation 17 to 27 and clause (b) to (i) [and (t)] of sub-regulation (2) of regulation 46 and Para C, D, and E of Schedule V** shall not apply to the company having **Paid up Equity Share Capital not exceeding Rs. 10 Crore** and **Net Worth not exceeding Rs. 25 Crore**, as on the last day of the previous financial year. The Company is covered under the exception given under Regulation 15(2) of SEBI (Listing Obligation and Disclosure Requirement) Regulations, 2015, therefore Company is not required to comply with the said provisions.

However, as per the Schedule V of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 the Corporate Governance Report is annexed to the Board's Report As <u>"ANNEXURE-VI"</u>.

36. CODE OF CONDUCT :-

Commitment to ethical professional conduct is a must for every employee, including Board Members and Senior Management Personnel of the Company. The Code is intended to serve as a basis for ethical decision-making in conduct of professional work. The Code of Conduct enjoins that each individual in the organization must know and respect existing laws, accept and provide appropriate professional views, and be upright in his conduct and observe corporate discipline. The duties of Directors including duties as an Independent Director as laid down in the Companies Act, 2013 also forms part of the Code of Conduct. All Board Members and Senior Management Personnel affirm compliance with the Code of Conduct annually.

37. INFORMATION REQUIRED UNDER SEXUAL HARASSMENT OF WOMEN AT WORK PLACE (PREVENTION, PROHIBITION & REDRESSAL) ACT, 2013:

The Company has zero tolerance towards sexual harassment at the workplace and towards this end, has adopted a policy in line with the provisions of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and the Rules there under. The Company has complied with provisions relating to the constitution of Internal Complaints Committee under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 which redresses complaints received on sexual harassment. During the financial year under review, the Company has not received any complaints of sexual harassment from any of the women employees of the Company.

38. STATEMENT ON OTHER COMPLIANCES

Your Directors state that no disclosure or reporting is required in respect of the following items as there were no transactions on these items during the year under review:

- a. Details relating to deposits covered under Chapter V of the Act.
- b. Issue of equity shares with differential voting rights as to dividend, voting or otherwise;
- c.Issue of shares (including sweat equity shares) to employees of the Company.
- d. Neither the Managing Director nor any of the Whole-time Directors of the Company receive any remuneration or commission.

39. BUSINESS RESPONSIBILITY REPORT (BRR)

Securities Exchange Board of India (SEBI) vide circular CIR/CFD/DIL/8/2012 dated August 13, 2012 has mandated the inclusion of BRR as part of the Annual Report for the top 100 listed entities. In view of the requirements specified, the company is not mandated for the providing the BRR and hence do not form part of this Report.

40. <u>DETAILS OF APPLICATION MADE OR ANY PROCEEDING PENDING UNDER THE</u> <u>INSOLVENCY AND BANKRUPTCY CODE, 2016</u>

As there is no application made or pending under Insolvency and Bankruptcy Code, 2016, so there is no requirement to give details of application made or any proceeding pending under the Insolvency and Bankruptcy Code, 2016.

41. DETAILS OF ONE TIME SETTLEMENT

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During the period under review There has been no one time settlement and the valuation done while taking loan from the Banks or Financial Institutions.

42.CODE OF CONDUCT FOR PREVENTION OF INSIDER TRADING

Your Company's Code of Conduct for Prevention of Insider Trading covers all the Directors, senior management personnel, persons forming part of promoter(s)/ promoter group(s) and such other designated employees of the Company, who are expected to have across to unpublished price sensitive information about the company. The Directors, their relatives, senior management personnel, persons forming part of promoter(s)/ promoter group(s), designed employees etc. are restricted in purchasing, selling and dealing in the shares of the Company while in possession of unpublished price sensitive information about the company as well as during the closure of trading window.

The Board of Directors has approved and adopted the Code of Conduct to Regulate, Monitor and Report Trading by Insiders in line with SEBI (Prohibition of Insider Trading) Regulation, 2015 and the same can be accessed on the website of the Company <u>www.indocotspin.com</u>.

43.ACKNOWLEDGEMENTS

The Directors regret the loss of life due to COVID-19 pandemic and are deeply grateful and have immense respect for every person who risked their life and safety to fight this pandemic. The Directors wish to convey their appreciation to all of the Company's employees for their contribution towards the Company's performance. The Directors would also like to thank the shareholders, employee unions, customers, dealers, suppliers, bankers, governments and all other business associates for their continuous support to the Company and their confidence in its management.

For & on behalf of the Board Indo Cotspin Limited

Date: 07th July,2023 Place: Panipat

Sd/-

Rajpal Aggarwal Whole Time Director DIN: 00456189 Bal Kishan Aggarwal Managing Director DIN: 00456219

"<u>ANNEXURE – I</u>"

CONSERVATION OF ENERGY, RESEARCH AND DEVELOPMENT, TECHNOLOGY ABSORPTION, FOREIGN EXCHANGE EARNINGS AND OUTGO

[Pursuant to Section 134 (3) (m) read with Rule 8(3) of Companies (Accounts) Rules, 2014]

The details of conservation of energy, technology absorption, foreign exchange earnings and outgo are as follows:

(A) <u>Conservation of Energy</u>

(i)	The steps taken or impact on conservation of energy;	NA
(ii)	The steps taken by the company for utilizing alternate sources of energy;	NA
(iii)	The capital investment on energy conservation equipments.	NA

(B) <u>Technology absorption</u>

(i)	The efforts made towards technology absorption;	No new technology has been adopted during the Year under review
(ii)	The benefits derived like product improvement, cost reduction, product development or import substitution;	NA
(iii)	In case of imported technology (imported during the last three years reckoned from the beginning of the financial year)-	NA
	 (a) The details of technology imported; (b) The year of import; (c) Whether the technology been fully absorbed; (d) If not fully absorbed, areas where absorption has not taken place, and the reasons thereof; and 	NA NA NA
(iv)	The expenditure incurred on Research and Development.	NA

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(C) Foreign exchange earnings and Outgo-

(i)	The Foreign Exchange earned in the terms of actual inflows during the year; 2022-23	NIL
(ii)	Foreign Exchange outgo during the year in terms of actual outflow. 2022-23	USD-229718
		0

Date:07thJuly, 2023 Place: Panipat

For & on behalf of the Board Indo Cotspin Limited

Sd/-

Rajpal Aggarwal Whole Time Director DIN: 00456189 Bal Kishan Aggarwal Managing Director DIN: 00456219

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"ANNEXURE -II"

Information of Particulars of employees pursuant to Section 197 of the Companies Act, 2013 and Rule 5(1) of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014

A. Ratio of remuneration of each Director to the median remuneration of all the employees of Your Company for the financial year 2022-23 is as follows:

Name of the Directors	Total Remuneration (INR)	Ratio of Remuneration of director to the Median Remuneration
Mr Bal Kishan Aggarwal	4,20,000	0.93:1
Mr Raj Pal Aggarwal	8,40,000	1.87:1
Mr. Arpan Aggarwal	1,20,000	0.27:1
Mr. Sanil Aggarwal	4,80,000	1.07:1

*Includes sitting fees paid to the non-executive Independent Directors.

B. Details of percentage increase in the remuneration of each Director and CFO & Company Secretary in the financial year 2022-23 are as follows:

Name of the Directors	Designation	Remunerati	Remuneration** (INR)	
		2022-23	2021-22	Percentage
Mr Bal Kishan Aggarwal	Managing Director	4,20,000	4,20,000	NIL
Mr Raj Pal Aggarwal	Whole time Director	8,40,000	70,000	1100
Mr. Arpan Aggarwal	Whole time Director	1,20,000	4,80,000	-75
Mrs. Shally Aggarwal	Independent-Woman	8,000	8,000	NII
	Director			
Mr. Sanil Aggarwal	Whole time Director	4,80,000	2,40,000	100
Mr. Shubham Singla	Independent- Director	8,000	8,000	NIL
Mr. Vijay Pal	Chief Financial Officer	1,44000	1,44,000	NII
Mr. Nitin Nandwani	Company Secretary	1,44000	1,44,000	NIL

*Includes sitting fees paid to the non-executive Independent Directors.

C. Percentage increase in the median remuneration of all employees in the financial year 2022-23

	2022-23	2021-22	Increase (%)
Median remuneration	16000	96450.5	-83.41
of all employees per annum			

D. Number of permanent employees on the rolls of the Company as on 31 March, 2023:

S No	Category	No. of Employees
1	Executive Manager Cadre	4

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2	Staff	2
3	Other lower level employees	10
	Total	16

E. Comparison of average percentage increase in salary of employees other than the key managerial personnel and the percentage increase in the key managerial remuneration:

	2022-23	2021-22	Increase (%)
Average salary of all Employees (other than Key Managerial Personnel)	1041293	841214	24
Salary of MD & CEO	480000	480000	NIL
Salary of CFO & CS	280000	288000	NIL

The increase in remuneration of employees other than the managerial personnel is in line with the increase in remuneration of managerial personnel.

F. Affirmation:

It is hereby affirmed that the remuneration paid to the Directors, Key Managerial Personnel and senior management is as per the Remuneration Policy of your Company.

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INDO COTSPIN LIMITED

"<u>ANNEXURE-III</u>"

FORM NO. AOC-2

(Pursuant to clause (h) of sub-section (3) of section 134 of the Act and Rule 8(2) of the Companies (Accounts) Rules, 2014

Form for Disclosure of particulars of contracts/ arrangements entered into by the company with related parties referred to in sub section (1) of section 188 of the Companies Act, 2013 including certain arm's length transaction under third proviso thereto

1. Details of contracts or arrangements or transactions not at Arm's length basis.

S No	Particulars	Details
1	Name (s) of the related party & nature of relationship	
2	Nature of contracts/ arrangements/ transaction	
3	Duration of the contracts/ arrangements/ transaction	
4	Salient terms of the contracts or arrangements or transaction including the value, if any	
5	Justification for entering into such contracts or arrangements or transactions'	NA
6	Date of approval by the Board	
7	Amount paid as advances, if any	
8	Date on which the special resolution was passed in General meeting as required under first proviso to section 188	

2. Details of contracts or arrangements or transactions at Arm's length basis.

S No	Particulars	Details
1	Name (s) of the related party & nature of relationship	
2	Nature of contracts/ arrangements/ transaction	
3	Duration of the contracts/ arrangements/ transaction	
4	Salient terms of the contracts or arrangements or transaction including the value, if any	NA
6	Date of approval by the Board	
7	Amount paid as advances, if any	

Date: 07th July,2023 Place: Panipat For & on behalf of the Board Indo Cotspin Limited

Rajpal Aggarwal Whole Time Director DIN: 00456189 Sd/-Bal Kishan Aggarwal Managing Director DIN: 00456219

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<u> "ANNEXURE – IV"</u>

Form No. MR-3 SECRETARIAL AUDIT REPORT FOR THE FINANCIAL YEAR ENDED MARCH 31, 2023

[Pursuant to Section 204 (1) of the Companies Act, 2013 and Rule No. 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014]

To,

The Members **Indo Cotspin Limited Limited** Delhi Mile Stone, 78 K.M., NH-44, G.T. Road, Village Jhattipur, Post Box-3, Post Office Samalkha, Distt. Panipat-132103, Haryana (INDIA)

We have conducted the Secretarial Audit of the compliance of applicable statutory provisions and the adherence to good corporate practices by **Indo Cotspin Limited (hereinafter called the "Company")**. Secretarial Audit was conducted in a manner that provided us a reasonable basis for evaluating the corporate conducts/statutory compliances and accordingly, expressing my opinion thereon.

Based on our inspection, verification of Company's books, papers, minute books, forms and returns filed and other records maintained by the company and also the information provided by the Company, its officers, agents and authorized representatives during the conduct of Secretarial Audit, We hereby report that in our opinion, the company has, during the audit period covering the financial year ended on <u>**31**st March</u>, <u>**2023**</u> complied with the statutory provisions listed hereunder and also that the Company has proper Board-processes and compliance-mechanism in place to the extent, in the manner and subject to the reporting made hereinafter:

We have examined the books, papers, minute books, forms and returns filed and other records maintained by **Indo Cotspin Limited** ("the Company") for the financial year ended on 31st March, 2023 according to the provisions of:

- (i) The Companies Act, 2013 (the Act) and the rules made there under;
- (ii) The Securities Contracts (Regulation) Act, 1956 ('SCRA') and the rules made thereunder;
- (iii) The Depositories Act, 1996 and the Regulations and Bye-laws framed thereunder;
- (iv) Foreign Exchange Management Act, 1999 and the rules and regulations made Thereunder to the extent of Foreign Direct Investment, Overseas Direct Investment and External Commercial Borrowings; (*No transaction has been recorded during the Audit Period*)
- (v) The following Regulations and Guidelines prescribed under the Securities and Exchange Board of India Act, 1992 ('SEBI Act'):
 - a) The Securities and Exchange Board of India {Substantial Acquisition of Shares and Takeovers} Regulations, 2011;
 - b) The Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
 - c) The Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements)

Regulations, 2018;

- *d)* The Securities and Exchange Board of India (Share Based employee Benefits) Regulation, 2014; *(No transaction has been recorded during the Audit Period)*
- *e)* The Securities and Exchange Board of India (*Issue and Listing of Debt Securities*) *Regulation, 2008 (Not Applicable during the period under review)*
- f) The Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 1993 regarding the Companies Act and dealing with client to the extent of securities issued; (Not Applicable as the Company is not registered as Registrar to Issue and Share Transfer Agent during the financial year under review)
- *g)* The Securities and Exchange Board of India (Delisting of Equity Shares) Regulations, 2009; *(No transaction has been recorded during the Audit Period)*
- *h*) The Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018; (No transaction has been recorded during the Audit Period)
- *i*) The Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015

As informed to us the following other laws specifically applicable to the company as under and as confirmed & declared by the management, the company has duly complied the same:-

- 1. The Employees Provident fund and Miscellaneous Provisions Act, 1952 along with labour laws
- 2. Employees State Insurance Act, 1948
- 3. Maternity Benefit Act, 1961
- 4. Payment Gratuity Act, 1972
- 5. Factories Act, 1949
- 6. The Environmental (Protection) Act, 1986 and its allied applicable laws

We have also examined the compliance with the applicable clauses of the following:

- 1. Secretarial Standard issued by the Institute of Company Secretaries of India.
- 2. The Listing Agreements/Regulations including the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements), Regulations, 2015 entered into by the Company with Stock Exchange(s).

In respect to the other applicable laws specifically applicable to the Company, We have relied on information / records / declaration produced/furnished by the Company during the course of our audit and the reporting is limited to the extent.

Adequate notice is given to all directors to schedule the Board Meetings, agenda and detailed notes on agenda were sent at least seven days in advance, and there exist the system for seeking and obtaining further information and clarifications on the agenda items before the meeting and for meaningful participation at the meeting. All decisions of the Board were unanimous and the same are captured and recorded as part of the minutes.

We further report that there is scope to improve the systems and processes in the company and operations of the Company to monitor and ensure compliance with applicable laws, rules, regulations and guidelines.

We further report that during the period there were no specific instances / events pursuance of the above referred laws, rules, regulations, guidelines, etc., having a major bearing on the Company's affairs.

Thanking You, For Vikas Verma & Associates Company Secretaries (FRN: P2012DE081400)

Date: 07th July,2023 Place: New Delhi

Sd/-Vivek Rawal M. No. A43231 COP: 22687 UDIN: A043231E000567392

This report is to be read with our letter of even date, which is annexed as Annexure A and forms an integral part of this report.)

Annexure- A

To,

Indo Cotspin Limited Limited

Delhi Mile Stone, 78 K.M., NH-44, G.T. Road, Village Jhattipur, Post Box-3, Post Office Samalkha, Distt. Panipat-132103, Haryana (INDIA)

Our report of even date is to be read along with this letter.

- i. Maintenance of Secretarial record is the responsibility of the management of the Company. Our responsibility is to express an opinion on these secretarial records based on our audit.
- ii. We have followed the audit practices and process as were appropriate to obtain reasonable assurance about the correctness of the contents of the Secretarial records. The verification was done on test basis to ensure that correct facts are reflected in Secretarial records. We believe that the process and practices, we followed provide a reasonable basis for our opinion.
- iii. We have not verified the correctness and appropriateness of financial records and Books of Accounts of the Company.
- iv. Wherever required, we have obtained the management representations about the compliance of laws, rules and regulations and happening of events etc.
- v. The Compliance of provisions of corporate and other applicable laws, rules, regulations & standards is the responsibility of the management. Our examination was limited to the verification of procedure on test basis.
- vi. The Secretarial Audit report is neither an assurance as to the future viability nor of the efficacy of the effectiveness with which the management has conducted the affairs of the Company.

For Vikas Verma & Associates Company Secretaries

Date:07th July,2023 Place: New Delhi

Sd/-Vivek Rawal M No. A43231 C.P No. 22687 UDIN: A043231E000567392

"ANNEXURE-V"

MANAGEMENT DISCUSSION AND ANALYSIS REPORT

Cautionary Statement:

Statements in this report on Management Discussion and Analysis describing the Company's objectives, projections, estimates, expectations or predictions may be "forward-looking statements" within the meaning of applicable securities laws and regulations. Actual results could differ materially from those expressed or implied.

Industry structure and developments:

During the period under the review, the Company had been operating in Textile activities i.e. cloth processing. The textile sector has always been an important part of people's lives in India. The textile industry in India is one of the oldest manufacturing sectors in the country and is currently it's largest. Textile machinery and accessories have been identified as core sectors under Make in India campaign The government has been pushing for indigenous production through 'Make in India' campaign to bring down imports.

India is the world's second-largest exporter of textiles and apparels, with a massive raw material and manufacturing base. The textile industry is a significant contributor to the economy, both in terms of its domestic share and exports. The Indian textiles industry is extremely varied, with the hand-spun and handwoven textiles sectors at one end of the spectrum, while the capital-intensive sophisticated mills sector at the other end of the spectrum. The decentralized power looms/ hosiery and knitting sector form the largest component of the textiles sector. The Indian textile industry has the capacity to produce a wide variety of products suitable to different market segments, both within India and across the world. Industry faces a nonlevel playing field in many markets due to tariff barriers, however industry needs to improve its productivity levels, economies of scale and organize itself better for large production at competitive prices.

Segment-wise or product-wise performance:

The primary business of our company is manufacturing of non-woven fabric products.

The Company's main business activity is textile and its related activities which fall under single reportable segment i.e. 'Textiles'. The Company has majorly focused on quality and production.

Nonwoven fabric is a fabric-like material made from long fibres, bonded together by chemical, mechanical, heat or solvent treatment. The term is used in the textile manufacturing industry to denote fabrics, such as felt, which are neither woven nor knitted. Nonwoven materials typically lack strength unless densified or reinforced by a backing. In recent years, nonwovens have become an alternative to polyurthane foam.

Nonwoven fabrics are engineered fabrics that may be a have a limited life, single-use fabric or a very durable fabric. Nonwoven fabrics provide specific functions such as absorbency, liquid repellence, resilience, stretch, softness, strength, flame retardancy, wash ability, cushioning, thermal insulation, acoustic insulation, filtration, use as a bacterial barrier and sterility. These properties are often combined to create fabrics suited for specific jobs, while achieving a good balance between product use-life and cost. They can mimic the appearance, texture and strength of a woven fabric and can be as bulky as the thickest paddings. In combination with other materials, they provide a spectrum of

products with diverse properties, and are used alone or as components of apparel, home furnishings, health care, engineering, industrial and consumer goods.

A large number of fibers are available In the market, but the Nonwovens market is mainly dominated by three fibers, namely polyolefin's, polyester, and rayon. These three fiber types make up a substantial part of the 2021-22 overall Nonwovens markets for fibers.

Nonwovens find numerous applications ranging from baby diapers to industrial high-performance textiles. Some of the important areas where nonwovens are treated as primary alternative for traditional textiles as Geotextiles, materials for building, thermal and sound insulating materials, hygienic and health care textiles and automotive industries. Nonwovens are also used in cover stocks, agriculture, aerospace, home furnishings etc.

With the nonwovens successfully moving into more technical end-uses, the fiber requirements have also become more important with regard to the fiber properties. The cooperation between fiber supplier and fabric producers is now seen as important criteria for more advancement to come about in the nonwovens field.

Business:

Incepted in the year 1995, the Company is one of a significant player in Non-Woven Products such as Non-Woven Fabrics, Non-Woven Carpets, Non-Woven Felts, Non-Woven Designer Carpets, Tufted Carpets and many others Textiles Products.

Product Range:

- Non-Woven Fabrics
- Non-Woven Carpets
- Non-Woven Felt
- Non-Woven Designer Carpets
- Non-Woven Geo Textiles
- > Tufted Carpets

Factory Location:

The Company has its manufacturing plant located at Delhi Mile Stone 78 K.M, G.T, Road, NH-44, Village Jhattipur, Post Box No. 3, Post Office, Samalkha, Panipat-132103(Haryana).INDIA h

Our Quality:

Maintaining high quality standards in every stage of business is the trademark of our company. We do obey quality dimensions from the beginning of collecting raw materials to delivering the products. Exporting premium quality of products is the hallmark of our corporate entity.

For manufacturing the products, our production team normally uses pp, polyester staple fiber as the raw materials. Our export quality inspection team is well equipped with our in-house latest tools and techniques as well. We usually import products like latex chemicals, textile material and stock lots of textiles, etc.

Infrastructure:

Our well-arranged infrastructure includes expert manufacturing team and experienced production unit. Here, our engineers use several equipments like raw material processing machines, designing machines, quality checking machines and many useful tools.

We also have high-tech lab, quality control room, site office in order to strengthening our business. We make different design of carpet items at affordable price, so that customers from across the world get benefited by our creativity.

Product wise performance:

Product wise performance of the Company has been mentioned in the attached balance sheet of the Company.

Opportunities & Threats:

The future for the Indian textile industry looks promising, buoyed by both strong domestic consumption as well as export demand. The new age Indian consumer, the organized retail potential, which is creating the huge consumption opportunity, is by far the biggest Opportunity for companies like us. With the aspirational and rich class in India having a better penetration, our product led growth will help the company in both the immediate and long run. Also, with the rural India being revisited by marketers through the modern retail philosophy, the opportunity is huge.

Competition from Indian and global players remain a matter of concern and probable threat; while the company is well prepared to tackle such issues on an ongoing basis.

Risks & Concern:

There is stiff competition in the Non-woven fabrics market with new national and international entrants. On a macro level business continues to be impacted by changes in Government Policy and International Markets.

- i. Factors that may affect results of operations
- ii. Fluctuation and increase in raw material prices.
- iii. Non-availability of raw material and other resources
- iv. Supply of Power
- v. New Competitive products
- vi. Government rules and regulations relating to Textiles Industry
- vii. Any slowdown in the economic growth in general in particular

The Company continues to follow a suitable strategy to modify its risk profile by eliminating and significantly reducing key business risks.

Outlook:

The Company is continuously trying to accomplish the desired results. The Company will achieve more turnovers by various marketing strategies, offering more quality products, launching new products etc. in coming years followed by increase in profit margin by way of various cost cutting techniques and optimum utilization of various resources of the Company.

Human resource / Industrial relations:

The Company believes that the human resources are vital in giving the Company a competitive edge in the current business environment. The Company's philosophy is to provide congenial work environment, performance-oriented work culture, knowledge acquisition / dissemination, creativity and responsibility. As in the past, the Company has enjoyed cordial relations with the employees at all levels. The Company continues to run an in-house training program held at regular intervals and aimed at updating their knowledge about issues Internal Control Systems and Adequacy. The Company's operating and business control procedures ensure efficient use of resources and comply

with the procedures and regulatory requirements. There are adequate internal controls to safeguard the assets and protect them against losses from unauthorized use or disposition and the transactions are authorized, recorded and reported correctly. The Audit Committee periodically reviews the internal controls systems and reports their observations to the Board of Directors. The Directors have appointed M/s. R.S. GALYAN & ASSOCIATES Chartered Accountants as the Internal Auditors of the Company for the FY 22-23.

Details of significant changes (i.e. Change of 25% or more as compared to the immediately previous financial year) in key financial ratios, along with detailed explanations therefor:

Particulars	Financial Year 2022-23	Financial year 2021-22
Debtors Turnover	<u>8.37</u>	7.17
Inventory Turnover	<u>8.76</u>	8.97
Interest Coverage Ratio	<u>9.34</u>	0.00
Current Ratio	<u>1.68</u>	2.34
Debt Equity Ratio	<u>0.01</u>	0.00
Operating Profit Margin	<u>3.95</u>	4.58
(%)		
Net Profit Margin (%)	<u>2.11</u>	1.02

"ANNEXURE-VI"

ANNEXURE TO THE DIRECTOR'S REPORT ON CORPORATE GOVERNANCE

Corporate Governance is the set of best practices. Corporate governance refers to the set of systems, principles and processes by which a Company is governed. They provide the guidelines as to how the Company can be directed or controlled such that it can fulfill its goals and objectives in a manner that adds to the value of the Company and is also beneficial for all stakeholders in the long term. Stakeholders in this case would include everyone ranging from the Board of Directors, management, and shareholders to customers, employees and society. The Corporate Governance is a key element in enhancing investor confidence, promoting competitiveness and ultimately improving economic growth. The aim of "Good Corporate Governance" is to ensure commitment of the Board in managing the Company in a transparent manner for maximizing long-term value of the Company for its shareholders and protection of the rights of the shareholders and your Board of Directors are putting their best efforts to fulfill its commitment towards good Corporate Governance.

COMPANY'S PHILOSOPHY ON CORPORATE GOVERNANCE:

Corporate Governance philosophy stems from our belief that corporate governance is a key element in improving efficiency and growth as well as enhancing investor confidence. The Corporate Governance philosophy is scripted as:

"As a good corporate citizen, the Company is committed to sound corporate practices based on conscience, openness, fairness, professionalism and accountability in building confidence of its various stakeholders in it thereby paving the way for its long-term success."

The Company's philosophy of Corporate Governance is to strengthen the investor's trust and ensures a long-term partnership that helps in achieving Company's objectives, meeting its obligations towards stakeholders, and is guided by a strong emphasis on transparency, accountability, integrity and environment responsibility. Our Company's framework is designed to enable the Board to provide strategic guidelines for the Company the effective over-sight of management. The respective roles and responsibilities of Board Members and Senior Executives are clearly defined to facilitate accountability to Company as well as its shareholders. This ensures a balance of authority so that no single individual has unfettered powers. Our Company has taken adequate steps to form various Committees at the Board level to focus attention on crucial issues before placing the same before the Board for consideration. These include 'Audit Committee' and 'Shareholders/Investors Grievance Committee' Independent Directors are appointed not merely to fulfill the listing requirement but for their diverse skills, experience and external objectivity that they bring to effectively perform their role to provide strategic direction and guidance and provide constructive support to management by asking the right questions and generating quality debates and discussions on major decisions.

MANDATORY REQUIREMENTS

BOARD OF DIRECTORS: The Board of Directors is the apex body constituted by shareholders, for overseeing the Company's overall functioning. It provides strategic direction, leadership and guidance to the Company's management as also monitors the performance of the Company with the objective of creating long-term value for the Company's stakeholders.

1. CATEGORY AND COMPOSITION

In compliance with the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company has a balanced mix of executive, non- executive and Independent Directors. As on date of this report, the Board of Directors consists of 6 (Six) Directors, out of which 4 are Executive Directors, 2 are Non- Executive -Independent directors. None of the Directors are liable to retire by rotation as per provisions of the Companies Act, 2013. In compliance with Regulation 17 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, half of the Board comprises of independent directors.

During the Financial Year under review, 05 (Fifth) meetings of the Board of Directors were held. The dates on which the said meetings were held:

- 1. 15th May, 2022;
- 2. 29th July, 2022;
- 3. 29th October, 2022;
- 4. 30th November, 2022;
- 5. 24th January,2023

The intervening gap between the Meetings was within the period prescribed under the SEBI (LODR) Regulations, 2015 and Companies Act, 2013.

The following table, illustrates the composition of the Board, Director's attendance at Board Meetings held during the financial year under review and at the last AGM, number of Directorships held in other public companies, total number of committee positions held in other public companies, and names of other listed entities in which Directorship is held, including category of Directorships, as at March 31, 2023.

S.No.	Name of Director	Designation	No. of Board Meeting eligible to attend	No. of Meetings attended	No. of Meeting in which absent
1	Raj Pal Aggarwal	Whole time Director	5	5	0
2	Bal Kishan Aggarwal	Managing Director	5	5	0
3	Arpan Aggarwal	Whole time Director	5	5	0
4	Sanil Aggarwal	Whole time Director	5	5	0
5	Shubham Singla	Independent Director	5	5	0
6	Shally Aggarwal	Women Independent	5	5	0
		Director			

SEPARATE MEETING OF INDEPENDENT DIRECTORS

The Company's Independent Directors met once during the financial year 2022-23 on February 17, 2023. Such meeting was conducted to enable the Independent Directors to discuss matters pertaining to the Company's affairs and put forth their views as well as on matters prescribed under Schedule IV of the Act.

COMMITTEE OF DIRECTORS:

Given below is the composition and the terms of reference of various Board constituted Committees, inter alia including the details of meetings held during the year and attendance thereat. All Committee decisions are taken, either at the meetings of the Committee or by passing of circular resolutions. The Company Secretary acts as the secretary for all Board constituted Committees.

AUDIT COMMITTEE:

The Audit Committee functions according to its Charter that defines its composition, authority, responsibility and reporting functions in accordance with Section 177 of the Act, Regulation 18(3) read with Part C of Schedule II of the SEBI Listing Regulations and US regulations applicable to the Company and is reviewed from time to time. Whilst, the terms of reference is available on the Company's website https://www.indocotspin.com/board-of-directors.html, given below is a gist of the responsibilities of the Audit Committee, after incorporating therein the regulatory changes mandated under the Listing Regulation:

- i. Reviewing with the management, quarterly/annual financial statements before submission to the Board, focusing primarily on:
 - The Company's financial reporting process and the disclosure of its financial information, including earnings, press release, to ensure that the financial statements are correct, sufficient and credible;
 - Reports on the Management Discussion and Analysis of financial condition, results of Operations and the Directors' Responsibility Statement;
 - Major accounting entries involving estimates based on exercise of judgment by Management;
 - Compliance with accounting standards and changes in accounting policies and practices as well as reasons thereof;
 - Draft Audit Report, qualifications, if any and significant adjustments arising out of audit
 - Scrutinise inter corporate loans and investments; and;
 - Approval or any subsequent modification of transactions with related parties, including omnibus related party transactions.
- ii. Review the statement of uses/applications of funds by major category and the statement of funds utilized for purposes other than as mentioned in the offer document / prospectus / notice and the report submitted by the monitoring agency monitoring the utilization of proceeds of a public or rights or private placement issue, and make appropriate recommendations to the Board to take up steps in this matter. These reviews are to be conducted till the money raised through the issue has been fully spent.
- iii. Review with the management, statutory auditor and internal auditor, adequacy of internal control systems, identify weakness or deficiencies and recommending improvements to the management.
- iv. Recommend the appointment/removal of the statutory auditor, cost auditor, fixing audit fees and approving non-audit/consulting services provided by the statutory auditors' firms to the Company and its subsidiaries; evaluating auditors' performance, qualifications, experience, independence and pending proceedings relating to professional misconduct, if any.

- v. Review the adequacy of internal audit function, including the structure of the internal audit department, staffing and seniority of the chief internal auditor, coverage and frequency of internal audit, appointment, removal, performance and terms of remuneration of the chief internal auditor.
- vi. Discuss with the internal auditor and senior management, significant internal audit findings and followup thereon.
- vii. Review the findings of any internal investigation into matters involving suspected fraud or irregularity or a failure of internal control systems of a material nature and report the matter to the Board.
- viii. Discuss with the statutory auditor before the audit commences, the nature and scope of audit, as well as conduct post-audit discussions to ascertain any area of concern.
- ix. Review the functioning of the Vigil Mechanism under the Whistle-Blower policy of the Company.
- x. Review the financial statements and investments made by subsidiary companies and subsidiary oversight relating to areas such as adequacy of the internal audit structure and function of the subsidiaries, their status of audit plan and its execution, key internal audit observations, risk management and the control environment.
- xi. Look into reasons for any substantial defaults in payment to the depositors, debenture holders, shareholders (in case of non-payment of declared dividend) and creditors, if any.
- xii. Review the effectiveness of the system for monitoring compliance with laws and regulations.
- xiii. Approve the appointment of CFO after assessing the qualification, experience and background etc. of the candidate.
- xiv. To approve and review policies in relation to the implementation of the Tata Code of Conduct for Prevention of Insider Trading and Code of Corporate Disclosure Practices ("Code") to note the dealings by Designated Persons in securities of the Company and to provide directions on any penal action to be initiated, in case of any violation of the Code.

During the Year under review 04 (Four) meetings of the Audit Committee were convened and held. The dates on which the said meetings were held:

- 1. 15th May, 2022
- 2. 29th July, 2022
- 4. 29th October, 2022
- 5. 24th January, 2023

S.No.	Name of the Members	Designation	No. of Audit Committee Meetings attended during the year
1.	Mr. Shubham Singla	Chairman and Independent Director	4
2.	Ms. Shally Aggarwal	Member and Independent Director	4
3.	Mr. Rajpal Aggarwal	Member and Executive Director	4

During the year, all recommendations of the audit committee were approved by the Board of Directors

NOMINATION AND REMUNERATION COMMITTEE:

The NRC of the Company functions according to its terms of reference, that defines its objective, composition, meeting requirements, authority and power, responsibilities, reporting and evaluation functions in accordance with Section 178 of the Act and Regulation 19 read with Part D of Schedule II of the SEBI Listing Regulations. The suitably revised terms of reference enumerated in the Committee Charter, after incorporating therein the regulatory changes mandated under the SEBI Listing Regulations, are as follows:

- Recommend the set up and composition of the Board and its Committees including the "formulation of the criteria for determining qualifications, positive attributes and independence of a director". The Committee periodically reviews the composition of the Board with the objective of achieving an optimum balance of size, skills, independence, knowledge, age, gender and experience.
- Support the Board in matters related to the setup, review and refresh of the Committees.
- Devise and review a policy on Board diversity.
- Recommend the appointment / reappointment or removal of Directors, in accordance with the criteria laid down, including IDs on the basis of their performance evaluation report.
- Identify and recommend to the Board appointment or removal of Key Managerial Personnel ('KMP') and Senior Management of the Company in accordance with the criteria laid down. In case of appointment of CFO the Committee shall identify persons, to the Audit Committee and the Board of Directors of the Company.
- Carry out evaluation of every Director's performance and support the Board, its Committees and individual Directors, including "formulation of criteria for evaluation of Independent Directors and the Board"
- Oversee the performance review process for the KMP and Senior Management of the Company with a view that there is an appropriate cascading of Company's goals and targets and on an annual basis, review the performance of the Directors, KMP and Senior Management and recommend their remuneration.
- Recommend the Remuneration Policy for Directors, KMP, Senior Management and other employees.

In line with the provisions of **Section 178** of the Companies Act, 2013. The Nomination and Remuneration Committee recommends the appointment of Directors and remuneration of such Directors. The level and structure of appointment and remuneration of all Key Managerial personnel and Senior Management Personnel of the Company, as per the Remuneration Policy, is also overseen by this Committee.

Our Company has constituted a nomination and remuneration committee ("Nomination and Remuneration Committee"). The details of the composition of the Committee are set out in the following table:

S.No.	Name	Status	Designation
1.	Mr. Shubham Singla	Independent Director	Chairman
2.	Ms. Shally Aggarwal	Independent Director	Member
3.	Mr. Rajpal Aggarwal	Executive Director	Member

During the Financial Year under review **02 (Two)** meetings of the Nomination and Remuneration Committee were convened and held. The dates on which the said meetings were held:

1. 08th October, 2022 2. 25th March, 2023

S.No.	Name of the Members	Designation	No. of Nomination and Remuneration Committee Meetings attended during the year
1.	Mr. Shubham Singla	Chairman and Independent Director	2
2.	Ms. Shally Aggarwal	Member and Independent Director	2
3.	Mr. Rajpal Aggarwal	Member and Executive Director	2

The performance evaluation criteria for Non-Executive Directors, including IDs, is determined by the NRC. An indicative list of factors that were evaluated include participation and contribution by a director, commitment, effective deployment of knowledge and expertise, effective management of relationship with stakeholders, role in Board constituted committees, integrity and maintenance of confidentiality and independence of behavior and judgment.

STAKEHOLDERS' RELATIONSHIP COMMITTEE ('SRC')

The SRC functions in accordance with Section 178 of the Act and Regulation 20 read with Part D of Schedule II of the SEBI Listing Regulations. The suitably revised terms of reference enumerated in the Committee Charter, after incorporating therein the regulatory changes mandated under the SEBI Listing Regulations, are as follows:

- Approve issue of duplicate certificates for securities and transmission of securities.
- Resolve grievances of security holders of the Company, including complaints related to transfer/transmission of shares, non-receipt of annual report, non-receipt of declared dividends, issue of new/duplicate certificates, general meetings etc.
- Review measures taken for effective exercise of voting rights by shareholders.
- Review adherence to the service standards adopted by the Company in respect of various services being rendered by the Registrar & Share Transfer Agent.
- Review various measures and initiatives taken by the Company for reducing the quantum of unclaimed dividends and ensuring timely receipt of dividend warrants/annual reports/statutory notices by the Shareholders of the Company.
- Carry out any other function as is referred by the Board from time to time or enforced by any statutory notification / amendment or modification as may be applicable.

Composition of Committee:

S.No.	Name	Status	Designation
1.	Ms. Shally Aggarwal	Independent Director	Chairman
2.	Mr. Shubham Singla	Independent Director	Member
3.	Mr. Rajpal Aggarwal	Executive Director	Member

During the Financial Year under review **02 (Two)** meetings of the Nomination and Remuneration Committee were convened and held. The dates on which the said meetings were held:

1. 09th October, 2022 2. 27th March, 2023

S.No.	Name of the Members	Designation	No. of Nomination and Remuneration Committee Meetings attended during the year
1.	Ms. Shally Aggarwal	Chairman and Independent Director	2
2.	Mr. Shubham Singla	Member and Non-Executive Director	2
3.	Mr. Rajpal Aggarwal	Member and Executive Director	2

COMPLIANCE OFFICER OF THE COMPANY:

During, the period under review, Mr. Nitin Nandwani, Company Secretary is the Compliance Officer for complying with the requirements of the Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 1992 & SEBI (LODR), Regulation, 2015 and is responsible for complying with the requirements of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 with the Stock Exchanges.

CODE OF CONDUCT:

The Board of the Company has laid down Code of Conduct for all the Board members of the Company and Senior Management as well and the same has been posted on Website of the Company. Annual Compliance Report for the year ended March 31, 2023 has been received from all the Board members and senior management of the Company regarding the compliance of all the provisions of Code of Conduct. Declaration regarding compliance by Board members and senior management personnel with the Company's Code of Conduct is hereby attached as annexure to this report.

Date of AGM		Year	Special Resolution Passed		Venue	
September	22,	2019-20	• To	Regularize	the	At Delhi Mile Stone 78 K.M,
2020			appoin	tment of Mr.	Sahil	NH-44, G.T, Road, Village
			Aggarwal		Jhattipur, Post Box No. 3,	
			• To	Regularize	the	Post Office, Samalkha,

			 appointment of Mr. Arpan Aggarwal Appointment of Mr. Sahil Aggarwal as a Whole time Director Appointment of Mr. Arpan Aggarwal as a Whole-time director 	Panipat-132103 (Haryana)
September 2021	02,	2020-21	 To Regularize the appointment of Mr. Sanil Aggarwal To Appoint Mr. Sanil Aggarwal as Whole time Director Sale/ transfer/ dispose off undertaking of the company 	NH-44, G.T, Road, Village Jhattipur, Post Box No. 3
September 2022	13,	2021-22	No Special Business	At Delhi Mile Stone 78 K.M NH-44, G.T, Road, Village Jhattipur, Post Box No. 3 Post Office, Samalkha Panipat-132103 (Haryana)

The Company does not have any such subsidiary during the accounting year under review.

GENERAL BODY MEETINGS:

Annual General Meetings:

All resolutions moved at the last years' AGM, were passed by means of electronic voting, by the requisite majority of members.

MEANS OF COMMUNICATIONS:

The Company recognizes communication as a key element to the overall Corporate Governance framework, and therefore emphasizes on prompt, continuous, efficient and relevant communication to all external constituencies.

Financial Results: The Quarterly, Half Yearly and Annual Results are regularly submitted to the BSE Limited (BSE) as well as uploaded on the Company's website and are published in newspapers, namely the Financial Express (English) and Jansatta (Hindi).

Additionally, the results and other important information are also periodically updated on the Company's website <u>https://www.indocotspin.com/board-of-directors.html</u>

Website: The Company's website is a comprehensive reference on its leadership, management, vision, policies, corporate governance, sustainability and investor relations. The Members can access the details of the Board, the Committees, Policies, Board committee Charters, financial information, statutory filings. In addition, various downloadable forms required to be executed by the shareholders have also been provided on the website of the Company.

Annual Report: The information regarding the performance of the Company is shared with the shareholders vide the Annual Report. The Annual Reports for FY 2022-23 are being sent in electronic mode, to all members who have registered their email ids for the purpose of receiving documents / communication in electronic mode with the Company and / or Depository Participants. The Annual Reports are also available in the Company's website https://www.indocotspin.com/board-of-directors.html.

Electronic Communication: The Company had during FY 2022-23 sent various communications including Annual Reports, by email to those shareholders whose email addresses were registered with the Company / Depositories. In support of the 'Green Initiative' the Company encourages Members to register their email address with their Depository Participant or the Company, to receive soft copies of the Annual Report, Notices and other information disseminated by the Company, on a real-time basis without any delay.

Scores: A centralized web-based complaints redress system 'Scores' which serves as a centralised database of all complaints received, enables uploading of Action Taken Reports by the concerned companies and online viewing by the investors of actions taken on complaint and its current status.

GENERAL INFORMATION FOR MEMBERS:

Date and Time:	Thursday, August 17, 2023
Venue:	The Ministry of Corporate Affairs ("MCA") inter-alia vide its General Circular Nos. 14/ 2020 dated April 8, 2020 and 17/2020 dated April 13, 2020, followed by General Circular Nos. 20/2020 dated May 5, 2020, and subsequent circulars issued in this regard, the latest being 10/2022 dated December 28, 2022 (collectively referred to as " MCA Circulars") has permitted the holding of the annual general meeting through Video Conferencing ("VC") or through other audio-visual means ("OAVM"), without the physical presence of the Members at a common venue. In compliance with the provisions of the Companies Act, 2013 ("the Act"), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") and MCA Circulars, the 29th Annual General Meeting ("Meeting" or "AGM") of the Company is being held through VC / OAVM on Thursday, August 17, 2023, at 01:00 p.m. (IST). The proceedings of the AGM deemed to be conducted at Delhi Mile Stone, 78 K.M., NH-44, G.T. Road, Village Jhattipur, Delhi Post Box- 3, Post Office Samalkha, Distt. Panipat-132103, Haryana (India).

As required under Regulation 36(3) of the SEBI Listing Regulations and Secretarial Standards-2 on General Meetings, details of Director seeking appointment / re-appointment at this AGM are given in the Annexure to the Notice of the forthcoming AGM.

FINANCIAL YEAR: Ending March 31, 2023.

LISTINGS

The Company's shares are listed on the BSE Ltd. (BSE). The following are the details of the Company's shares:

Туре	Equity Shares	
ISIN	INE407P01017	
Scrip Code	538838	
Symbol	ICL	

MARKET INFORMATION

Market price data - monthly high/low of the closing price and trading volumes on BSE depicting liquidity of the Company's Ordinary Shares on the said exchanges is given hereunder: -

Month	High Price	Low Price	No. of Shares	No. of Trades
Apr-22	20.80	19.20	9,253	70
May-22	22.75	16.30	10,471	110
Jun-22	33.20	18.40	8,010	93
Jul-22	17.50	14.35	1,208	16
Aug-22	15.22	15.22	5,342	13
Sep-22	17.35	17.35	9,925	38
Oct-22	34.05	34.05	60,004	356
Nov-22	75.00	65.20	2,69,426	1904
Dec-22	70.35	51.30	1,60,395	1755
Jan-23	71.50	54.50	48,963	731
Feb-23	53.50	36.05	20,577	327
Mar-23	34.25	28.90	29,619	394

REGISTRAR AND TRANSFER AGENTS

In order to expedite the process of shares transfers, the Board has appointed Skyline Financial Private Limited as Share Transfer Agent and register of the Company. The transfer agent will generally attend to the transfer formalities once in a fortnight and operate subject to the overall supervision of Shareholders/Investor Grievances Committee.

In compliance with the Listing Guidelines, every six months, the Share Transfer System is audited by a Company Secretary in practice and a certificate to that effect is issued by them.

STATUTORY DISCLOSURES:

No transactions of material nature have been entered into by the Company with any of the promoters, Directors, their related companies, firms, subsidiaries or relatives etc. that may have a potential conflict with interest of the Company. The Company has not been penalized, nor have any strictures been passed by the Stock Exchanges, SEBI etc.

NO DISQUALIFICATION CERTIFICATE FROM COMPANY SECRETARY IN PRACTICE

The Company has obtained a Certificate from M/s. Vikas Verma and Associates, Company Secretaries confirming that none of the Directors on the board of the Company have been debarred or disqualified from being appointed or continuing as Directors of Companies by the Board/Ministry of Corporate Affairs or any such statutory authority, as stipulated under Regulation 34 (3) of SEBI (LODR) which forms part of this Report as **Annexure - A**.

DISCLOSURES:

The Board of Directors receives from time to time disclosures relating to financial and commercial transactions from key managerial personnel of the Company where they and /or their relatives have personal interest. There are no materially significant related party transactions, which have potential conflict with the interest of the Company at large.

The details of the related party Related Party Transaction are placed before the audit committee as well as to the Board of Directors in terms of applicable laws for approval.

RISK MANAGEMENT

The Company has in place a Risk Management policy, which lays down a robust and dynamic process for identification and mitigation of risks. This policy has been adopted by the Audit Committee as well as the Board of Directors of the Company. The Audit Committee reviews the management and mitigation plan from time to time.

DEMATERIALISATION OF SHARES AND LIQUIDITY

The Company shares are traded in dematerialized form and have to be delivered in the dematerialized form to the stock exchange. To enable that shareholders have an easy access to the Demat system, the company has executed agreements with both Depositories viz. National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL). The company has appointed M/s Skyline Financial Services Private Limited, Registrar for the purpose of electronic connectivity as well as for physical mode of transfer of shares.

ADDRESS FOR CORRESPONDENCE

Corporate Office:

141A, Ground Floor, Shahpur Jat, New Delhi-110049

Website: www.orienttradelink.in

ADDRESS OF THE REGISTRAR AND SHARE TRANSFER AGENT:

Skyline Financial Services Private Limited D-153 A, Ist Floor, Okhla Industrial Area Phase-I, New Delhi-110020 Ph:- 011-40450193 - 97, Fax:- 011-41044923 Email Id : info@skylinerta.com, Website: www.skylinerta.com

DECLARATION

None of the Director of the Company is a Director (including any alternate directorship) of more than 20 Companies as per the provisions of Section 165 of the Companies Act, 2013 and member of more than 10 committees or Chairman of more than 5 committees across all companies in which he is a Director.

RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

To reconcile the total admitted capital with NSDL & CDSL and the total issue and listed capital, A Reconciliation of Share Capital Audit Report under Regulation 76 of Depository Participants Act, is carried out by a Company Secretary in Practice on Quarterly basis.

For Indo Cotspin Limited

Sd/-Bal Kishan Aggarwal Managing Director Date: 07th July, 2023 Place: Panipat

DECLARATION REGARDING COMPLIANCE BY BOARD MEMBERS AND SENIOR MANAGEMENT PERSONNEL WITH THE COMPANY'S CODE OF CONDUCT

This is to confirm that the Company has adopted a Code of Conduct for its employees including the Managing Director. The Code of Conduct as adopted is available on the Company's website. I confirm that the Company has in respect of the Financial Year ended March 31, 2023, received from the Senior Management team of the Company and the members of the Board, a declaration of Compliance with the Code of Conduct as applicable to them.

For Indo Cotspin Limited

Sd/-Bal Kishan Aggarwal Managing Director Date: 07th July, 2023 Place: Panipat

CEO/CFO CERTIFICATION IN RESPECT OF FINANCIAL STATEMENTS AND CASH FLOW STATEMENT (PURSUANT TO REGULATION 17 (8) OF SEBI (LISTING OBLIGATIONS & DISCLOSURE REQUIREMENTS), REGULATIONS, 2015 FOR THE FINANCIAL YEAR ENDED MARCH 31, 2023

We have reviewed the Financial Statements and the Cash Flow Statement for the year ended 31st March 2023 and we hereby certify and confirm to the best of our knowledge and belief the following:

a. The Financial Statements and Cash Flow statement do not contain any materially untrue statement or omit any material fact or contain statements that might be misleading.

- b. The Financial Statements and the Cash Flow Statement together present a true and fair view of the affairs of the Company and are in compliance with existing accounting standards, applicable laws and regulations.
- c. There are no transactions entered in to by the Company during the year ended 31st March 2023 which are fraudulent, illegal or violative of Company's Code of Conduct.
- d. We accept responsibility for establishing and maintaining internal controls for Financial Reporting and we have evaluated the effectiveness of these internal control systems of the Company pertaining to financial reporting. Deficiencies noted, if any, are discussed with the Auditors and Audit Committee, as appropriate, and suitable actions are taken to rectify the same.
- e. There have been no significant changes in the above-mentioned internal controls over financial reporting during the relevant period.
- f. That there have been no significant changes in the accounting policies during the relevant period.
- g. We have not noticed any significant fraud particularly those involving the, management or an employee having a significant role in the Company's internal control system over Financial Reporting.

For Indo Cotspin Limited

Sd/-Vijay Pal CFO Date: 07th July, 2023 Place: Panipat Gineds Kerner Gold & Oil Chartered Accountants Reom No7, Lesta Charltonul Trust Building Gente Mandir Road, Panipat-132003 Ph No. 0180 - 4068347

INDEPENDENT AUDITOR'S REPORT

ta The ShareholderS Indo Cotspie United Paripat

Report on Financial Statements

the name addited the accompanying financial statements of indo Calapin Dreited ("the company") which company is at the Balance Shoet as at 31 March, 2021, the Profe & Loss Statement, Cash Flow Statement, for the year ended and a summary of Hypficiant accounting policies and other explanatory life reation.

Management's Responsibility for the Financial Statements.

Management is responsible for the proparation of these financial statements that give a true and far wear of the financial position. Insteal performance and each flowd, of the Company in accordance with the Accounting Standards notified upper upstion 135 of the Company's Act 2013, and the Companies Act 2013. Standards Rules, 2015 (1rd 45 fictor)) and its amendmental of the Companies Act 2013. This responsibility includes the design, englementation and maintenance of intermal united relevant to the presariation and primeritation of the financial united and for year and far wear and far wear and the treatment material interface to the treatment interview and the treatment interview and are treatmented interview of the financial united and for year and far wear and are treatmented interview in the statement, whether cus to Naod or effort.

Auditor's Responsibility

Our responsibility is to express an obtains on these financial statements based on but outs. We conducted our audit in accordance with the Standards on Auditing based by the Institute of Chartened Accountants of Pada. These Standards require that we comply with strictly requirements and partone the audit to obtain reasonable assurance about whether the financial statements are free from material investorement.

An addit invation performing procedures to obtain audit anderse, on a toys havis, about the amounts and disclosures in the financial interments. The procedures selected depend on the additor's judgment, including the assessment of the risks of material mantesement of the financial statements, whether due to final or error, in making these risk elements, the auditor opsiders internal control relevant to the Company's properties and tak presentation of the financial statements in the direct burger, and procedures that are appropriate in the direct burger, but not the financial statements in order to design audit procedures that are appropriate in the direct burger, but not the statements in the direct burger, but not an entities and the addition of the addition of the addition of the statements of the internal control. An addit also includes evaluating the appropriatements of accounting policies used and the investments of the accounting the appropriatements of accounting the accounting the accounting the appropriatements of accounting policies and the investments of the financial to evaluating the appropriatements of accounting policies and the investment of the financial to evaluating the appropriatements of accounting the optimization of the protection of the protecting protection of th

Densek Kumar Seel & Co. Duritured Accountances

We behave that the audit or dense we have obtained is sufficient and appropriate to provide a brade for our audit or him.

Opinion-

In our opinion and to the basi of our information and according to the applacations given to on the financial stationards give the information required by the Act in the masper to required and give a true and fair view in conformity with the associating principles generally accepted in factor.

(a) in the case of the Relation Sheet, of the state of uffairs of the Company as at March 31, 2023 (b) in the case of the Statement of Profit and Cost, of the profit for the year orded on that fairs) and (c) in the case of the Statement of Profit and Cost, of the profit for the year orded on that fairs) and

Report on Other Legal and Reputatory Walters

- As required by the Comparies (Auditor's Report) Order, 2022 ("the Erder") issued by the Central Government of India in terms of sub-section (11) of section 143 of the Comparies Act 2018, we give in the "Amessare A" a statement on the matters specified in paragraphs 3 and 4 of the Order.
- 2. We have installed into the matters specified attent section TRU[1] and blood on the information and explanations given to us, there is no matter to be reported under this section.
- As required by section \$43(0) of the Adu we report that:
 - (a) We have solubly and obtained all the information and explanations which to the best of our knowledge and better were necessary for the purpose of our soldh.

to in our opinion proper books of secourt as required by law have been kept by the company so fat as approximation on exemination of those bucks.

 c) The Balance Shoet, Statement of Prote and Loss, and Cash Flow Statement dealt with by the Report are in agreement with the books of approxim;

differour upinion, the Selance Sheet, Statement of Profit and Loss, and Cash Flow Statement, comply with the Accounting Standards, optified updat auction 133 of the Compaties Act. 2013, read with Rule 7 of the Companies (Gommunia) Rules, 2014.

 a) in our opinion and based on the information and explanations given to us, there are no Enorgial transactions or matters which filest any observe effect on the functioning of the Company. If the this basis of weither representations received from the directors as on March 13, 2023, and taken on recent by the Board of Crightogi, none of the directors is displatified as an in-March 31, 2023, from pering appointant as a director in terms of subsection (2) of Section 164 of the Companies Act, 2013.

g) There is an qualification, reservation or advector remark relating to the maintenance of accounts and other matters convicting there with

to with regards to the advance and operating effectiveness of the amount financial contrars over financial reporting system in place and their operating effectiveness biceport. In Noneque 9, gving our respects billies and opinion has been abrease herewith.

(i) Such other matters as are prescribed by the Companies (Audit and Authors' Rulet, 2014) is another

() The comparis has disclosed the unders, if any, of paneling lingstless on its feature position in its featured antipermitia.

 a) The comparts has made provision, as required order any law of accounting spandards, for moterial tonessable losses, if any, on long term contracts industing deriver ve contracts.

(ii) There has been no any delay in transferring tensories required to be considered, in the investor Education and Protection Fund by the comparts.

UDIN : 2350048565KSD08978

Tar Dinesh Xumar Goel & Co. Charlened Accountants

Goel

FCA Manaj Burnar Pactnet M.No. 500485 Fam Regd. No. 011027% Panisat: 15.05.2023 Direct Runnie Gool & Co. Chartered Accountants

Annexure A" to Auditor's Report

[Referred to in above the Auditor's Report of even sone for W/s lado cotagin Limited on the Financial Statements for the year ended 11st March 2002

 a) The Company is maintaining proper records showing full perturbians including mainfillative details and structure of fixed assets.

b) As explained to or, the fixed matrix have been obviously verified by the management during the year, to a phased periodical manyor, which is our option is reasonable, hering regard to the use of the company and nature of its fixed many. An matures docrazancies were noticed on such physical verification.

-c) According to the information and explanation gives to us and on verification, the true dents of introducible properties are held in the name of the coreporty.

7. In mapled of its Inversories.

As give the information provided to Us, investory has been physically verified by file management during the year and no material discrepancies were reduced.

Ji According to Monitoriation and explanation given to us, the Compone has an granted attained or processed in processed in the register maintained uside) Section 189 of the Act.

In view of the above, provisions of clause 3(iii) for and (c) are not applicable to the company.

- In our opinion and according to information and explanation gives to us the company his, in respect of Josha, investments, guaranteet, and security provisions, complied with tottion \$85 and 186 of the Companies Act, 2013.
- 5. Accreasing to the information and explanation given to us, the campany has not accepted any deposition, whether the directives leaved by the Reserve Bark of India, and the provisions in sections 73 to 76 or any other missiant provisions of the Companies Act, 2013. Hence the provisions of clause flut are not applicable to the company.
- 6. Persuant to the rules made by the Central Sovernment, the maintenance of Cost Records have been preceived u/s (44)(1) of the Companies Act, 2018. We are of the view that asima face the prescribed accounts and records have been inalotained. We have not, howned, made 9 detailed examination of the records with a new to datarmine meether they are occurrent of complete.

Dinish Kumar Godi & Co. Chartered Accountants

7. In respect of Statistory Dates:

al According to the books and records as anothers) and extinined by us in accordance with generally accepted auditing energies in india and also management townstemations, undisputies statutory dues in respect of Provident hand, employees' state initiation. Prome Tau, Sales Taic flervice tax, Cleaters duty, twens duty, Value added tax, Cess and other statutory burst, dury, applicable to it, has been regularly deposited with the appropriate authorities.

b) According to the information and explanations given to us, no explored amounts poysible in respect of the advectaid diversivery matstanding on at 30° March. 2025 for a period of more than its months from the date of becaming playable.

- its our operation and according to the information and explanation gives to us and the books of accounts verified by us, the company has not defaulted in repayment of deep to a financial visition, bank. Severificant or does to determine builders.
- The Company has number needs by win of public speel follow-on offentionating detal independent on a falser any from loans during the year. Accordingly, the provisions of status Six) are not applicable to the Company.
- 10 Ourling the course of our examination of the books of account carried in accordance with the generally accepted autions standards in Indue, we have notifier correctances are instance of trade on or by the Company, indue totacid or reported during the year, nor have we been informed of such case by the Management.
- 51. According to the information and explanation gives to and the books of accounts verified by us, the "Monapartal remonstation has been and or previded in accordance with the requilite opprovals mandated by the provisions of section 197 read with Schedule V to the Companies Act.
- The Company is not a highl Company, hence the provision of clause 31x1) are not applicable to me company.
- 13 According to the information and explanation gives to us and the record producer before us, all transactions with the related parties are in compliance with according 177 and 186 of Companies Act, 2013 where applicable and the defails have been disclosed in the Financial Statements etc. as required by the applicable accounting standards.

Binesh Kumar Book & Co. Ehzebanid Accountants Room Np7,Leela Chartbhaj Trust Building Gerta Mandir Road, Panipat- 112101 Ph No. 0180 - 4068347

- 14 According to information and explanation gives to ba, the Company during the year, has not made any oreferential alternation or private placement of shares or fully or portly conversible determined, hence the provision of shares 3(av) are not applicable to the company.
- According to the information and explanation given to us and the books of accounts verified by u₁, the company has not entered into any non-cosh transactions with directors of persons connected with him.
- The company is not required to be regarized under section 45-34 of the Records Bank of India. Act, 1931.
- (7) The company has not incurred are cash losses during the current year as well in a the immediately preceding financial year.
- 11. There has been no sesignation of the Statutory Auditors of the Company during the vest-
- 12. On the basis of the financial ratios, agoing and expected dates of realization of litrarcial address and powments of litrarcial liabilities, other information accompanying the financial statements and pur knowledge of the deared of Directors and Macagement plans, and based on our ecomination of the evidence supporting the assumptions, nothing has some so our activities when causes as to believe that any motorial uncontaining as the the date of audit Report indicating that company is not capable of meeting includelinate assumptions as the belance step?
- 20. CSE is not applicable to the company. Accordingly the provisions of classe filed of the Grown are not applicable in the Company.

For Direct Kumar Goel & Co. Charlened Accountants

Manoj second Goel Second

FCA Manaj Romar Partner M No. 500485 Firm Regd. No. 011027N Particet: 15.05.2023 Gine-Us Kamar Gael & Co. Chartered Accountants

"Annexure B" to Auditor's Report

Report on the Internal Financial Controls under Clause (i) of Sub-section 3 of Section 1d3 of the Companies Act. 2013.

To The Shareholdeos Indo Catspin Limited Parripat

We have quilted the internal financial controls over financial reporting of indo Cospie Limited ("the Company") as of March 31, 2023 is conjunction with our adds of the financial statements (d the Company for the year orded on that GLD.

Management's Responsibility for Internal Financial Controls

The Company's monagement is responsible for establishing and maintaining internal financial controls based on financial reporting internal established by the Company considering the estential components of internal controls over financial Baporting Issued by the institute of Chartened Accountants of internal controls over financial Baporting Issued by the institute of Chartened Accountants of internal controls over financial Baporting Issued by the institute of Chartened Accountants of internal controls over financial Baporting Issued by the institute of Chartened Accountants of internal controls over financial Baporting Issued by the institute of Chartened of an equate internal financial controls that were operating effectively for ensuring the orderity and afficient conduct of its overine of instituting Adherence to company's policies, the sefegulation of its assets, the presention and detection of fixeds one endors, the accuracy set completeness of the incruising records, and the limiting preparation of reliable firence al internation, as required under the Company is Act. 2018.

Auditors' Responsibility

Gur responsibility is to express an opinion on the Company's internal financial controls man humble reporting based on our aude, we conducted our audit in accordance with the Guitance Note on Audit of Internal Amondol Controls Over financeal Appending life. "Guidance Note") and the Standards on Auditing, caused by KAI and doerned to be prescribed under tection 103(10) of the Companies Act, 2019, to the estent applicable to an audit of internal financial controls, both applicable to available in Internal Financial Financial Financial Financial Controls, both applicable to available in the estent applicable to an audit of internal financial controls, both applicable to available in the standards and the Subtance Note require that we comply with athreat requirements and plan and perform the public to obtain resonable assumes plant whether adequate internal financial controls, over financial reporting, was established and maintained and financial financial controls, over financial reporting, was established and maintained and financial controls operated effectively in all material reports. Dinesh Kumar Spel & Co... Chartened Accountants

Dur audit involves performing procedures to obtain audit evidence about the addocate of the internal fillocical controls system over financial reporting and their operating effectiveness. Our audit of internal financial controls over financial reporting indicted obtaining an orderstanding of internal financial controls over financial reporting, assessing the risk that a material weakness exists, and testing and coalysting the design and operating effectiveness of internal control by the the assessed risk. The procedures selected depend on the weakles's judgement, actualing the material of the risks of material manufatement of the financial statements, whicher due to mail or any risk.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a nack for our audit operion on the Company's (related frontial controls watern over TolarCol, important.

Hearing of Internal Financial Controls Over Financial Reporting

A company's interval financial optical over invancial importing is a process designed to devide reasonable accorately regarding the initiability of Snanoal reporting and the preparation of histopical downwards for assumed purposes in accordance with generally accepted accounting principles. A company's interval linearce control over financial reporting includes this policies and procedures that (1) derivation to the maintenance in minoral hist, in macroscile defail, accurately and fairly reflect the transactions are depositions of the assets of the contrary, (7) provide reasonable assume that interval induces with generally accepted accounting principles, and many reflect the transactions are interested as necessary to pervit preparation of financial statements in accordance with generally accepted accounting principles, and that receipts and rependitories of the company are being made active in accordance with manonivations of management and directors of the company and (1) provide masonable activities with accordance regarding growenties or finally detained accurate active and (1) provide masonable assurance regarding growenties or finally detained at material effect on the financial statements.

Inherent Limitations of Internal Financial Controls Over Financial Reporting

Because of the inherent limitations of internal linearcal controls over financial reporting, including the peopletity of columns or improper management override of controls, material ministatements due to error or fraud may occur and not be detected. And, projections of one evaluation of the internal financial controls over financial reporting to future boridds are subject to the risk that the internal financial controls over financial reporting its future boridds are subject because of changes in conditions, or that the degree of compliance with the policies of procedure may deteriorate. Dines5 Kemat Gorl & Co. Chartered Accountants Room NoV Leela Chartbhui Trust Building Gente Mandir Road, Panipet- 117105 Ph No. 0180 - 4058347

Opinion

In our operior, the Company has to all material respects on adversate internal francial controls lighten over theorem and reporting and such internal finderial controls control over theorem in again (opering observing affectively as at March 31, 2023, based on internal control over theorem indering internal established by the Company considering the association components of internal control statett in the Container Note on Audit of Internal Financial Controls, over Financial Reporting indered by the environment Character Accountants of Index.

For Binesh Kumur Goel & Co. Chartered Accountants

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- FCA Macoj Kumer
- Parines
- M.No. 500485
- Firm Regd, No. 011027N
- Panipat: 15.05.2023

Onesh Kamar Bort & Co. Charlenest Accountants

REPORT OF AUDITORS ON CORPORATE GOVERNANCE

To The Shereholders Indo Cotspin Direited Parcipat

We have examined the operational of the conditions of Corporate Governance by Indo Coupurtionals for the pear ended 11^{or} March,2001, as shouldted in Regulation 15(2) of SED (Listing) Obligations and Disclosure Repurements) Regulations, 2015

The compliance of conditions of Corporate Governance is the reaconstability of the management. Our examination star limited to procedures and representation thereof, adopted by the Governance for ensuing the compliance of the conditions of Corporate Governance. It is neither an addition as expression of opinion on the financial statements of the Company.

In our opinion and to the best of our information and explanations given to us, we certify that the Company has complied with the contribute of Corporate Covernance as stipulated in the above, mention of lighting Regulations, as applicable.

We further state that such compliance is mother an essenance as to the future visibility of the Company nor as to the efficiency or effectiveness with which the management has conducted the affairs of the Company.

For Direch Kumer Goel & Co. Chartened Accountants

Marmi Collins

FCA Manoj Kumar Partnes M No. 500185 Fam Rept. No. 031027W Paripat: 15.65.2023

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INDO COTSPIN LIMITED

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CIN: L17111HR1995PLC032541, ISIN: INE407P01017 SCRIP CODE: 538838, SCRIP ID: ICL, PAN NO. AAACI4596A EMAIL ID: <u>rajpalaggarwal2000@yahoo.com</u>, www.indocotspin.com

ADDENDUM TO THE NOTICE OF 29TH ANNUAL GENERAL MEETING

ADDENDUM to the Notice dated **07th July, 2023** convening 29th Annual General Meeting of Indo Cotspin Limited ("Company") scheduled to be held on Thursday, 17th August, 2023 at 01:00 P.M. (IST) through Video Conferencing ('VC')/ Other Audit Visual Means ('OAVM'):

The Following Shall be substituted in the Notes to the Notice of Annual General Meeting and this addendum shall deemed to be a part of the original Notice dated **07th July, 2023** and the notes provided therein:

- 1.) Point No. 8 of the Notes to the Notice on page no. 9 of Annual Report shall be read as follows:
- 8. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM has been uploaded on the website of the Company at <u>www.indocotspin.com</u>. The Notice can also be accessed from the websites of the Stock Exchange i.e. BSE Limited at <u>www.bseindia.com</u>. The AGM Notice is also disseminated on the website of NSDL (agency for providing the Remote e-Voting facility and e-voting system during the AGM) i.e. <u>www.evotingindia.com</u>.
- 2.) Point No. 16 of the Notes to the Notice on page no. 10 of Annual Report shall be read as follows:
- 16. The results along with Scrutinizer's Report, shall be displayed at the Registered Office of the Company and placed on the Company's website at www.indocotspin.com and the website of NSDL immediately after the result is declared. The results shall be simultaneously communicated to the Stock Exchange where the securities of the Company are listed. The resolutions will be deemed to be passed on the date of AGM subject to receipt of the requisite number of votes in favour of the resolutions.

Further, Relevant documents referred to in this Addendum to Notice of AGM are available electronically for inspection by the members on all working days during the normal business hours upto the date of AGM.

This Addendum to the Notice of AGM is available on the Website of the Company.

For and on behalf of Indo Cotspin Limited

RAJ PAL Digitally signed by RAJ PAL AGGARWAL AGGARWAL Date: 2023.07.18 12:56:44 +05'30'

Raj Pal Aggarwal Whole Time Director DIN: 00456189